



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	BMHEC's KND CSI COLLEGE OF COMMERCE
• Name of the Head of the institution	Dr. Kamala Dhawale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08362747029
• Mobile no	9481124077
• Registered e-mail	principal@csicc.in
• Alternate e-mail	kamaladhawale@gmail.com
• Address	Jubilee Circle, Kittel College Campus
• City/Town	DHARWAD
• State/UT	KARNATAKA
• Pin Code	580001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Karnatak University				
• Name of the IQAC Coordinator	Dr.G.M. Hugar				
• Phone No.	08362740871				
• Alternate phone No.	9448789567				
• Mobile	8494906566				
• IQAC e-mail address	principal@csicc.in				
• Alternate Email address	dr.gmhugar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://drive.google.com/file/d/1w-Jkf8BrobOKcSISloHOnm0aUg0_TKcx/view				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://csicc.in/sites/csicc.in/files/calender_of_event.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	Nil	2006	21/05/2006	20/05/2011
Cycle 2	B	2.87	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			10/12/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>(1) Organised 02 FDP during the year. (2) Conducted professional training on Preparation of SSR as per NAAC revised manual (3) Purchased ORBIT scanner. (4) To keep students enthusiastic,energetic and creative during pandemic, college has conducted 03 virtual competitions i.e., Essay Writing, Painting and Quiz.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To introduce value added course	Introduced 30 hours virtual mode of value added course on, Elementary Mathematics in Aptitude
To guide students for the preparation of Project report	Invited external expert to guide students of BCA and M.Com. for the preparation of project report.
To analyse the feedback on course curriculum.	Feedback on course curriculum is analysed and action taken report is implemented accordingly.
To train faculty members on ICT enabled teaching.	Trained faculty members on effective usage of ZOOM, Teach Mint, Google Class, etc.
To prepare the structure of SSS	Collected SSS response from students through online process.
To conduct seminars and workshops	Organised one day Online workshop on project topic "Selection and Report Writing"
To encourage faculty members to actively involve in research activities.	From our faculty members, 02 papers have been published on UGC enlisted journals and 13 research articles on conference proceedings been published.
To conduct virtual mode of physical exercise	With the help of Physical Education Director, conducted virtual mode of demonstrative exercises on Physical Education.
To encourage staff and students to participate in webinars organized by neighbouring Institutions.	Staff and students have participated webinar organized by Chetana Business School, Hubballi and Anjuman Arts and Commerce College, Dharwad.
To procure interactive board.	College has purchased interactive board and trained all the faculty members on effective usage of this equipment.

To enable outgoing students to get placed at various sectors.	During the year, more than 33 outgoing students have got placed at different sectors.
To conduct competitions for students.	To keep students enthusiastic, energetic and creative during pandemic, college has conducted 03 virtual competitions i.e., Essay Writing, Painting and Quiz.
To conduct FDP	Conducted 2 days FDP during the year.
To conduct professional training for faculty members.	Conducted one day programme on Faculty Development Programme Orientation on Preparation of SSR as per NAAC revised manual
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
The President, Basel Mission Higher Education Centre, Dharwad.	15/11/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	10/01/2022

Extended Profile

1. Programme

1.1

122

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 987

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 185

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 318

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 14

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 14

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	122
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	987
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	185
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	318
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	14
File Description	Documents
Data Template	View File

3.2	14
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	30.62386
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

With the active role of IQAC and eminent leadership of Principal, the overall activities of curricular, cocurricular and extra curricular are effectively implemented and are documented accordingly. Principal convenes the staff meeting soon after the commencement of academic tenure based on the university circular, to discuss and finalise the course of action initiated during the current academic period. IQAC and Principal seek suggestions from every faculty members with regard to facilities required for teaching learning processes. Based on the university calendar of event, college prepares exhaustive calendar of event which highlights specific activities to be carried out in addition to the regular curricular activities. Feedback suggestions on course curriculum from B.Com., BCA and M.Com. is taken into consideration. Institution is very much focused and committed to its profession right from its inception in carrying out its Institution Vision and Mission statements. Academic activities during the year : Due to the pandemic situation, college had to

follow the norms as per the SOP issued by Govt.of Karnataka. However, Principal taken the confidence of every faculty members and motivated them to engage the classes using some of the platform like; ZOOM, TeachMint, Google Meet, Google Class, etc. Most of the faculty members, recorded the lecture based on the course curriculum and the same is uploaded on college website, YouTube and some of them uploaded on website. Some teachers also created their YouTube channel.Further, to prepare final year students for semester end examination, college has facilitated necessary learning resources including case studies. Students also given scope for interaction with faculty members and get the solution of difficulty subjects, case studies, etc. Principal has boosted the confidence level of every students during the pandemic situation and facilitated virtual physical exercises with the theme "Stay Home Stay fit" through college Physical Education Director.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://csicc.in/sites/csicc.in/files/calendar_of_event.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College IQAC is very much active and functional. Every suggestions and recommendations made through IQAC is implemented on the priority basis. The college calendar of events is prepared based on the university calendar of events. In addition to the regular activities of curricular, cocurricular and extra curricular reflected in the calendar of events, it also highlights about the conduct of special lectures, events, exhibitions. During the orientation programme students are well informed about the code of conduct and guidelines of University for maintaining minimum of 75% attendance for theory, practical classes. Every faculty is instructed to submit their daily dairy, students attendance register and conspectus before the 5th of subsequent month of the semester. Principal, IQAC and Attendance Committee evaluate the overall attendance of the students and students who are regularly irregular to the classes and those who are less than required number of classes as against the engagement of no.of classes (i.e., atleast 75% of the total attendance), Principal notifies on the college Notice Board and IQAC is entrusted to communicate to

respective parents and students about the necessity of attending the classes. The CIE includes No.of class attended, 02 internal tests and assignments, with the weightage of 20 internal marks split into 5 each. College has provided tabulated statement comprising of above said criteria. In addition to these, with the active support and guidance of Principal, every teacher monitors the active involvement of students irrespective of their performance in curricular, co-curricular and extra-curricular activities. This mechanism has helped faculty members to identify the overall learning ability of the students. College has given ample scope to students to express their difficulties, challenges in coping up of the current course curriculum and accordingly, some of the core subject teachers have engaged extra classes, remedial classes and bridge courses. Students' academic performance is evaluated through internal tests, semester end examinations. Students who score less than 10 marks as against 20 in internal test and less than 50 as against 80 in theory semester end examination is identified as slow learners and whereas students who perform well with more than 18 and 70 respectively are identified as advanced learners. This mechanism helped the institution to conduct remedial classes for slow learners and give scope to advanced learners at in-house seminars, encouraging them to participate in every competitions conducted outside the campus. College also keep close track of students active involvement in extra-curricular activities i.e., sports and cultural. Accordingly, college has augmented sports equipments based on the suggestions and recommendations of respective committee. To equip students to participate in different competitions, in addition to the available resources college also hires the experts to coach students in sports and cultural activities. Students whose attendance is affected due to participation in NSS and NCC camps (Annual special camps, National Integration, Republic Day camps, etc., and also students who remain absent due to ill-health are given special assignments and also a separate tests is conducted so as to enable them to cope up the course curriculum effectively. All these efforts of the Institution have helped good number of below average students to update and upgrade academically and has reflected with remarkable institutional semester end result.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 656 529 712">File Description</th> <th data-bbox="529 656 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 529 954">Any additional information</td> <td data-bbox="529 898 1436 954" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>3</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1301 529 1357">File Description</th> <th data-bbox="529 1301 1436 1357">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1357 529 1435">Any additional information</td> <td data-bbox="529 1357 1436 1435" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1435 529 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1536" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1536 529 1637">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1536 1436 1637" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>1</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

21

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum highlighted in Indian Constitution, Environmental Studies and Human Resource Management. Indian Constitution: The subject covered significance of the Constitution, Fundamental Rights, Meaning of directive principles, Principles of state policy, etc. Environmental Studies : Concept of sustainability and sustainable development. Eco system - its importance, structure and functions, natural resources renewable and non renewable, bio diversity and conservation, environmental pollution, etc. Human Resource Management: Need for planning HRP, meaning of training and induction. Criteria of effective training methods. Wage and salary administration, performance measurement, etc. Human Rights and Environmental Studies: Nature of environmental studies, natural resources, water resource, mineral resources, food resources, energy resources and land resources. In addition to the dissemination of the above mentioned courses, with the support unit of NSS, YRCW, Red Ribbon Club, Eco club, Legal Aid Cell, college regularly conducts special talk on cross cutting issues. During the year, in spite of pandemic circumstances, college has conducted special lectures by experts, professionals on the

occasion of (a) World Environment day (b) Rashtriya Ekata Diwas (c) Constitution Day (d) Voters awareness (e) National Youth and (f) National voters day. The college has also conducted a rally on creating Voters Awareness amongst the public in view of the upcoming Zilla Panchayat Election. During the pandemic circumstances, to boost the confidence level among students, Physical Education Director has regularly conducted virtual demonstrative lectures with the title, "Stay Home Stay Fit" on different physical exercises for a period of one month. This specific programme has encouraged both staff and students. Students are enlightened about the precautions to be taken on prevention of COVID-19. The poster regarding the awareness of COVID-19 is placed at prominent places of the college. College also conducted COVID Tests and Vaccination Drive in collaboration with District Health Office, Govt.of Karnataka for the neighbouring Institutions including our staff and students during the year. On the occasion of World Environment day, college has conducted photography competition under the title of "Selfie with Nature" through virtual mode.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

71

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
369	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
161	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The admission process of the Institution is purely based on merit at the qualifying examinations. The demand ratio of the institution is more than 1:5. The Admission Committee strictly adhered to the guidelines of Commissionerate of Collegiate	

Education, Govt.of Karnataka and Karnatak University from time to time. During the year, due to the pandemic circumstances and huge demand of localites, Principal and Admission Committee resolved to give the admission on the basis of first cum first serve basis. However, college has analysed the overall academic performance of the students at the qualifying examinations at the time of admission. This process has helped the IQAC to analyse the learning levels of the students and their aspirations of seeking the programmes i.e., B.Com., BCA. Accordingly, soon after the admission, college has conducted crash course on Basic Grammar and bridge course. College conducts induction programme, wherein, IQAC and Principal elaborate the facilities available in the college, scope of scholarships, code of conduct, availability of learning resources at the central library, sports facility, gymnasium, committees and associations, examinations, etc. The learning levels of the students are tracked through their performance in internal tests, active involvement in curricular, cocurricular and extra curricular activities, performance in semester end results. With the support of IQAC, senior faculty members analyse the overall academic performance and segregate the level of students as Slow and Advanced learners. Accordingly,

1. To cope up the course curriculum, college has conducted remedial classes for slow learners.
2. Cumulative record is maintained by the department so as to keep the track record of the performance of the slow learners.
3. Solved previous question papers and provided model answer sheets.
4. Given additional assignment so as to prompting them to read and write.
5. Provided additional study materials and redressed their academic problems and difficulties in different subjects.

Scope for Advanced Learners :

1. College strived its best to shape the career prospects of students so as to enable them to get the pathway for fulfilling their aspirations to become competent academicians, entrepreneurs and professionals.
2. Procured good number of academic journals and learning resources at the central library from time to time.
3. Motivated and given financial assistance to compete each and every competitions conducted by neighbouring Institutions and university level.
4. To overcome the stage phobia, they are encouraged and

trained to present on a topic at in house seminars.

5. Prepared them to present articles at seminars, conferences and workshops.
6. Invite academicians, professionals, Entrepreneurs, successful Alumnus of the college to deliver special lectures and motivational classes.
7. Procured learning resources relating to comeptitive examinations.
8. Conducted soft skill training for both slow and advanced learners in association with CONNECT group.

All these sincere effort of the each and every faculty members enabled every students to update and upgrade academically and has resulted in good semester end result.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
990	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has provided necessary infrastructural facilities including augmentation of learning resources from time to time. In additional to the conventional mode of teaching, almost all the teachers have adapted to the current trend of dissemination of teaching learning processes. Following are the student centric facilities available in the college - Experiential Learning :

- College has established 2 Well equipped computer laboratory installed with necessary learning software based on course curriculum i.e., MS-Office, Tally, Programming languages

i.e., C, C++, Visual Basic, Java, etc. Lab is also provided with high bandwidth internet connectivity. For the purpose of practical sessions, college has facilitated with Lab Instructor who takes care of practical as per the prescribed syllabus. Lab is also installed with soft skill software i.e., Typewriting Software, etc. Syllabus based exercises are provided to students to experiment and gain the computer based skills.

- Language Lab.: Computer lab is also installed with language software. This has helped many students with language barrier to learn and gain communicative skills in English.
- Commerce Lab.: To enrich the course curriculum, the Department of Commerce established Commerce Lab to give practical knowledge about the banking, Insurance, Share market, procedure to open DEMAT Account, etc.
- Network Resource Centre: To access the e-learning resources, college has established a separate browsing centre.
- Project Report: A project report is mandatory for M.Com.-IV and BCA-VI semester students. To guide them to prepare project report, college regularly conducts workshops and invites external experts with regard to collection of data on primary, secondary and real time projects.
- Information Science Forum : College has establish ISF with an intention to educate every students about the prominence of gaining knowledge and skills on commerce related softwares i.e., Tally, GST, etc. With the support of this Forum, college conducts special lecture on Advanced Computer Technologies used in Banking, Finance, Insurance sectors. Week long activities i.e., Exhibition on computers peripherals, job opportunities in different sectors, 15 days special crash course on "Computer Typewriting Skills", "Experiment of Tally" etc.

Participative Learning :

- Slow learners are merged with advanced learners during the peer learning.
- To avoid the stage phobia the slow and advanced learners are given ample scope to present on a topic at in-house seminars.
- Group discussion, quiz, elocution, essay writing and debate competitions are regular features of the Institution.
- Students are encouraged to participate in different competitions held at neighbouring Institutions and Universities.
- Hired external coach to train students for sports and

cultural events.

Problem Solving Techniques:

- Students are given sufficient case studies in core subjects.
- M.Com. students are guided for the preparation of Project Report.
- To instill the confidence and develop the leadership abilities, college regularly conducts Product Launch programme - through which students have to learn about the promotion of newly introduced product, created by students themselves and procedure to launch a entrepreneurship.
- To enrich the course curriculum, encouraged students to conduct Commerce Fest, called Commerce Jodi. This has helped students to develop the analytical skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the noble guidance of Principal, every faculty members are encouraged to update and upgrade academically, professionally. Given ample scope to the faculty members to attend professional training programme outside the campus and also invited external experts to train the faculty members on effective usage of ICT for teaching learning processes. During the year, in addition to the majority of the class rooms upgraded with ICT, procured interactive board and given sufficient training to staff to operate the smartboard comfortably. The college has subscribed for INFLIBNET N-list, e-journals, etc. This has helped faculty members to utilize the available facilities for their effective teaching learning processes. College has provided a separate room with well configured computer, inbuilt camera, recording software, earphone for recording the lectures. During the year, every faculty members delivered the lectures using ZOOM, Teach Mint, Google Meet, Google Class. Some of the faculty members have created their own YouTube channel and facilitated recorded lectures. Similarly, recorded lectures are being uploaded on college website and also facebook. Students are enlightened about the availability of resources uploaded on different platforms. College has created class wise

whatsapp group wherein circulated tailored study materials for the preparation of semester end examinations and accordingly, college has conducted online internal tests.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

196

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College conducts 2 internal tests as per the prescribed guidelines and also some of the core subject teachers do conduct unit tests and class tests. Answer sheets are distributed among the students to make them aware of their mistakes and the area where they can score more marks. The faculty guide the students to improve their performance. The examination committee prepares time table for the internal tests, which are mandatory as per the requirement of the university. The evaluation of the students is an integral part teaching learning process. The continuous evaluation is based on understanding of the subject and ability and skills developed by the learner. The institution conducts regular internal evaluation to know the learning level and progress of students. The college has an examination committee to conduct internal assessment

effectively. The Semester end exams are conducted by the University. Examination and evaluation of all disciplines are conducted by the University at the end of each semester. The following are the evaluation processes implemented by the college. Students are asked to present seminar in classroom on assigned topic in related subject. Subject knowledge, Presentation skills are the criteria to evaluate the students. Home Assignment - Students are asked to submit within the proper time schedule. Group Discussion - Teachers assign topic for group discussion. Students knowledge is evaluated on the basis of presentation skills, communication skill and language fluency. Computer Practical Exam.- In addition to the prescribed syllabus, to enrich the course curriculum, the Department of Computer Application has given sufficient practical exercises to be practiced compulsorily in computer laboratory. They are also strictly instructed to prepare Journals and submit them at the time of Lab Examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Attendance to the internal test is compulsory for every student. College has Examination Committee. The Committee is entrusted to conduct scheduled internal tests and communicate the students one week prior to the actual schedule of examination and similarly, collects 2 sets of question papers from every faculty members prior to one week of the internal test. The answer sheet has to be evaluated and submit the tabulated statement of marks to the Examination Committee within 3 days of the completion of respective test. To keep the transparency of allocation of internal marks, every teacher circulates the answer sheets to students in the class room so as to realize the performance of students and similarly, teacher also show model answer sheets who has scored highest marks in internal marks. Students are permitted for factual corrections only. Before the finalization of internal marks which are to be uploaded on university examination portal, the actual internal marks scored by the students are notified on college notice board and communicated to students to get corrected only factual errors in the case of genuinity. All these processes has taken the confidence of entire students community about the transperancy of allocation of internal marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated PO, PSO, CO and Learning Outcomes to the different stakeholders and the same is also published on college website. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. In the beginning of every academic year the programme outcomes are verbally communicated to the students by Lecturers and during the Principal's address. The detailed PO, PSO and CO is communicated through college website:

<https://csicc.in/sites/csicc.in/files/2.6.1.pdf> Referring to the current trend, the course curriculum for commerce and Computer Application for BCA has given ample scope for higher education, employability at different sectors and also enable students to compete at various competitive examinations and also given scope for entrepreneurship. Based on the course curriculum, college has augmented infrastructural facilities, learning resources from time to time. During the year 2020-21 Karnatak University has revised the course curriculum and introduced CBCS pattern for UG level. Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are also defined by University and are clearly mentioned in the students handbook of particular class and subject. All these outcomes are explained to students in the classrooms. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes. There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the IQAC. Records of academic results and other achievements are maintained by the

College. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching-learning process help to understand the expected learning outcomes. Secondly, the students overall performance in co-curricular and extra-curricular activities as well as his/her behaviour on and off the campus help to judge the programme or course outcomes. B.Com, BCA and M.Com degree students are able to develop their career in different specializations of commerce and IT sectors. These programmes will help to improve Financial Management Skills and build up specialist knowledge within selected area such as Accounting and Finance, Marketing, Taxation, Banking, Insurance, International Business Operations, Economics, Human Resource Management, Corporate Governance, computer applications skills i.e., Programming, software developing, Software Testing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://csicc.in/sites/csicc.in/files/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To attain the PO, PSO and CO, Principal regularly seeks the suggestions and recommendations of faculty members with regard to augmentation of infrastructural and learning resources based on course curriculum. College has given ample scope to every faculty members to update and upgrade professionally and OOD provision is extended to attend professional training programmes. College has upgraded most of the class rooms with ICT enabled and provided with high bandwidth internet connectivity. In addition to the conventional mode of teaching, every teacher do engage classes using ICT for effective delivery of course curriculum. Invited academicians, professionals, entrepreneurs, eminent personalities to deliver special lectures and motivational speeches. College regularly conducts remedial classes for slow learners and gives ample scope to advanced learners to further nurture their potentialities. Before assigning the project title to the BCA and M.Com students, college regularly conducts special training programmes on the necessary steps to be followed for the preparation of project report. To engage every student in

curricular, cocurricular and extra curricular activities, respective convener of the associations and committees, give sufficient scope to involve in different activities. All these efforts of the Institution reflected in gaining remarkable semester end results, rank, Gold medals, cash awards and special achievements in sports and cultural events. The outcome of the PO and CO is analysed soon after the semester end result. The same is also published on college website for ready reference to different stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://csicc.in/sites/csicc.in/files/2.6.1.final.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

313

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://csicc.in/sites/csicc.in/files/2.7.1.sss_20-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has created an ecosystem for innovations. For example; during the year, based on the recommendations and feedback of teachers, college has procured interactive board. To operate comfortably, college has organized a workshop on effective usage of interactive board. College has provided well configured desk top system and internet facility at the staff room. With the support of Department of Computer Application, college has conducted professional training to the teaching staff on ICT. This has encouraged every faculty members to adapt the current trend of teaching processes. To create enthusiasm, potentiality, result culture among staff members, college has procured academic journals i.e., Economic and Political Weekly, University News, Kurukshetra, Yojana, Indian Financial Management, Marketing, Encyclopedia. To enrich the course curriculum, the Department of Commerce established Commerce Lab. To inculcate the research culture among staff and students, regularly invited prominent academicians to deliver special lecture on research methodology. College has established MoU with Deshpande Foundation, Anjuman College, Dharwad, Chetan Business School, Hubli, CONNECT Dharwad, Centre for Multi Disciplinary Research (CMDR), Akkihal Degree College, Dharwad, Shakti Investments, the CAVE- competitive coaching centre. College has established capability enhancement scheme. Through this, college regularly conducts Coaching classes for Competitive Examinations. Accordingly, college has procured journals and magazine related to competitive examinations. College has established 2 Well equipped computer laboratory installed with necessary learning software based on course curriculum i.e., MS-Office, Tally, Programming languages i.e., C, C++, Visual Basic, Java, etc. Lab is also provided with high bandwidth internet connectivity. For the purpose of practical sessions, college has facilitated with Lab Instructor who takes care of practical as per the prescribed syllabus. Lab is also installed with soft skill software i.e., Typewriting Software, etc. Syllabus based exercises are provided to students to experiment and gain the computer based skills. Language Lab.: Computer lab is also installed with language software. This has helped many students with language barrier to learn and gain communicative skills in English. Commerce Lab.: To enrich the course curriculum, the Department of Commerce established Commerce Lab to give practical knowledge about the banking, Insurance, Share market, procedure to open DEMAT Account, etc. Network Resource Centre: To access the e-

learning resources, college has established a separate browsing centre. Project Report: A project report is mandatory for M.Com.-IV and BCA-VI semester students. To guide them to prepare project report, college regularly conducts workshops and invites external experts with regard to collection of data on primary, secondary and real time projects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

13

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities**3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

College has NSS, YRC, Red Ribbon Club, Ladies' Association (Women Empower), SVEEP. The college organizes different extension activities that inspire the students community and provides them the opportunity to participate and render selfless service to the society that bring in them a feeling of belongingness to the humanity as a whole. College has active NSS officer, who have motivated NSS volunteers in active participation of different extension activities at the neighbouring Institutions and adopted village Jogellapur, Dist.: Dharwad. The holistic efforts of NSS programme officer is identified by the NSS Cell, Karnatak University and awarded Dr. D.C. Pavate BEST NSS Programme Officer and also received credentials from District Administration, Zilla Panchayat, District Health Office, Govt.of Karnataka. During the

year, following are some of the extension activities conducted in the midst of pandemic circumstances -

1. Celebrated World Environment day and conducted sapling of trees within the campus.
2. In association with KIMS, Govt.of Karnataka, Hubballi conducted Blood grouping and Blood donation camp on the occasion of Republic Day. 150 students participated and contributed 26 units of blood.
3. Organised a Rally on Voters Awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

175

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To fulfill the requisition of course curriculum, college has augmented necessary infrastructural facilities and learning resources. College has drafted procedure and policies for the maintenance of building, Campus, Class rooms etc. College has altogether 14 class rooms. Of them, 10 class rooms are upgraded with ICT enabled including 08 class rooms are with lectern. Every class rooms is well ventilated, spacious, mounted with fans, LCD projector, CCTV surveillance camera. College also facilitated with interactive board placed at class room No.2. The entire campus surrounded with wi-fi provision with high bandwidth internet connectivity by the service provider BSNL and Jio. College has constructed a separate wing for M.Com with 2 class rooms and small seminar hall which includes Computer laboratory, separate staff room for M.Com. staff and lobby for visitors. College has established 2 Well equipped computer laboratory installed with necessary learning software based on course curriculum i.e., MS-Office, Tally, Programming languages i.e., C, C++, Visual Basic, Java, etc. Lab is also provided with high bandwidth internet connectivity. For the purpose of practical sessions, college has facilitated with Lab Instructor who takes care of practical as per the prescribed syllabus. Lab is also installed with soft skill

software i.e., Typewriting Software, etc. Syllabus based exercises are provided to students to experiment and gain the computer based skills. Language Lab.: Computer lab is also installed with language software. This has helped many students with language barrier to learn and gain communicative skills in English. Commerce Lab.: To enrich the course curriculum, the Department of Commerce established Commerce Lab to give practical knowledge about the banking, Insurance, Share market, procedure to open DEMAT Account, etc. ICT enabled Seminal Hall: For the purpose of conduct of cocurricular, college has facilitated with 2 seminar hall and mounted LCD projector and ICT enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution not only provides adequate physical infrastructure for learning purpose but also it focuses on the conduct of cultural, sports and games activities - both in door and out door. The college has an experienced, qualified full time Physical Education Director who regularly motivates every students to actively involve atleast in any one of the sports activities i.e., Indoor or Outdoor. College has given scope for indoor games i.e., chess, carom, Table Tennis, etc., and out door games i.e., Kabbaddi, Kho Kho, Volley ball, Cricket, Discuss throw, Shot-put, Wrestling are also played. Physical Education Director who is an expert in Volley Ball, regularly coaches students and promotes them to compete at various sports events held at different levels. Further, invites coaches of other sports so as to equip and prepare students before competing zonal, inter zonal and university level competitions. Sports equipment are augmented based on the recommendations of Sports Committee. Principal sanctions the financial assistance accordingly from time to time. Gymnasium : College has 08 multi station gymnasium. Physical Education Director coaches the students. Gymnasium also facilitated with different equipments to practice. Yoga : Physical Education Director who is also qualified in Yoga courses gives demonstrative lectures to the students and staff on different asanas of Yoga. Every student and staff are enlightened about the health consciousness and the prominence of practice of Yoga on a

regular basis which yield for better health and instill strong will power to become model citizen. Cultural : To extract the hidden talents, creativity and innovations of the students, college encourages students to actively involve in Ethic Day, Cook without fire, drawing, rangoli, mehendi competitions, singing, mono acting, etc. College has given ample scope to students to participate in different competitions at Youth Festival. College has good track record of achievements from our students in Youth Festival competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has installed E-Lib software for automation. Following are the features of the software - * E-Lib management software with the version 16.2 which helps to manage the library efficiently. * This software is designed and developed by consulting library professions. * E-Lib support AACR-II cataloguing it has effect OPAC. * The software support multilingual and barcode technology. * Through this software id cards are generated to students and staff. * ID cards are designed based on college requisition. * At a time all students ID cards are generated so to reduce manual work. * Easy book transaction is done with the ID. * Circulation of books and journals. *Orbit scanner which scan the configuration barcodes of both faculty members and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.86082

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

77

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

In addition to the conventional mode of teaching, to inculcate advanced mode of delivery of teaching, college has upgraded almost all the class rooms with ICT enabled and provided necessary provisions to access the e-learning resources and accordingly following are the facilities made available in the college for both staff and students

- High bandwidth internet connectivity and also establishment of wi fi provision.
- Computer laboratories : College has 02 laboratories and provided with internet connectivity.
- Most of the class rooms which are mounted with LCD and smartboard facilitated with internet connectivity so as to access the subjects based on the course curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.89777

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the financial resources which are earmarked for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose. Maintenance and utilization of laboratories are as follows:- For the maintenance of Computers and UPS, college has recruited qualified technician who is responsible for regular upkeep. Technician is instructed to provide necessary indent for the purpose procurement of any peripherals to the Principal. Principal in consonance with IQAC and Purchase Committee make the resolution based on the available financial resources. Policies and procedures of Library:- College has a functional Library Committee. The Committee is entrusted to conduct meeting atleast twice in a semester. Committee seeks suggestions and recommendations for the procurement of any learning resources based on the course curriculum. Some of the initiatives are 1. The requirement and list of books is taken from the concerned faculty. 2. The finalized list of required books is duly approved and signed by the Principal, Chairman, Library Committee. 3. Based on the approval from the Principal, Librarian processes the order to the Bharat Book Depot, Dharwad which is a book stall and publishing house of repute in Northern part of Karnataka. 4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the Library Committee. 5. The maintenance of the reading room is done regularly by library staff. 6. Stock verification of library books is done every year by stock verification Sports: - College has active Sports Committee. Necessary financial resources are earmarked for the conduct of various sports activities within the campus and also to encourage sports students to participate competitions at various levels. Similarly, college arranges coach for specific sporting events. To encourage and promote sports person, college provides financial assistance. The maintenance of sports equipments is under the supervision of sports incharge of the college. The policy of stock taking of sports equipment is followed every year.

Classrooms: - To maintain cleanliness of the classrooms casual staff is allocated. The policy is to keep every classroom hygienic and ensure congenial learning atmosphere. Administrative staff monitors every class rooms for the proper functioning of lights, fans, LCDs, electronics lecterns and sees that lights are turn off after the college hours. In addition to this, college has placed notices at the prominent places of the college to create awareness

about proper usage of electricity and water.

Policies and procedures of maintain and utilizing other facilities:-

1. Regular cleaning of water tanks, proper garbage disposal, pest control, Generator, UPS is undertaken. 2. College campus maintenance is monitored through regular inspection by Administrative staff. 3. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. 4. Updating of software's is done by lab assistants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

104

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

520

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

347

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>C. Any 2 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

33

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution provides wide range of opportunity to the students to be a part of curricular, cocurricular and extra curricular activities. Class representatives are chosen based on the highest score in the qualifying examination and previous semester end examination. Both boy and girl students from each class is selected as CR. Similarly, student who has good track record of sports achievements is selected as a Sports Secretary and student who score highest marks in IV semester is selected as General Secretary. Student representative also involved in the following different cells, committees, association -

- Ladies Association
 - Final year student (student of the college for I and II year)
 - Basis of merit (results of I to IV semester)
- Sports
 - Must have outstanding merit in the field of Sports
 - Can be from any class
- Language Forum
 - Selection on the basis of competition either in Debate or Elocution
 - Can be from any class
- Debate Union
 - Selection on the basis of competition either in Debate or Elocution
 - Can be from any class
- Eco Club
 - Selection on the basis of competition either in Debate or Elocution
 - b) Can be from any class

- **Legal Aid Club**
 - Selection on the basis of competition either in Debate or Elocution
 - Can be from any class
- **Information Science Forum**
 - On the basis of merit from BCA.
 - Final year student (student of the college for I and II year)
- **Commerce Planning Forum**
 - On the basis of merit (results of I and III semester)
 - From III semester (student of the College for I year)
- **"Hope" Miscellany**
 - Selection through Essay competition
 - From any class
- **Music and Fine Arts**
 - Outstanding merit in the field of Music and Fine Arts
 - From any class (student of the College in previous years)

In addition to this, students are given opportunity to be part of the support service unit i.e., NSS, YRC, Red Ribbon Club, Anti Ragging, Career Guidance and Placement Cell, Electoral Literacy Club (SVEEP), Discipline Committee, Grievance Redressal Cell, Prevention of Sexual Harrassment Cell, Library Committee. Faculty members are entrusted to act as a convener of different cells, Student Welfare. During the installation ceremony of the Student Union, student representatives are enlightened about their role and responsibilities of respective committee. Oath taking ceremony is conducted during the inaugural of Sports and Cultural activities. College also has given opportunity to compere different academic and cultural programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution do have a registered Alumni Association formed with the registration No.DRZ/Regd./235. The alumni association conducts its meeting once in every year on various academic and institutional developmental issues. The previous batch of 1978 has instituted late R.S. Bangera Memorial cash prize of Rs.10,000/- for academic excellence in B.Com. final year and Rs.5000/- for excellence in sports. During the year, associated to conduct a State level competition on "Short Story writing". The Association has contributed financially for the first three prizes with cash prize of Rs.3000/-, 2000/-, 1000/- each in Kannada and English along with certificate. Conducted Executive meeting and resolved to select a President for the Association on the demise of the previous President.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision is - "Intend to produce intellectually well-trained, morally upright, socially committed, spiritually inspired men and women for the nation in the contemporary scenario". Our Mission is - "To achieve the vision through an orchestrated, institutionalised, and synergized institution process, pooling the resources - human and otherwise of all the stakeholders concerned". The vision statement defines institutionary characters in the following ways:

- The institution runs B.Com Course which is socially relevant and industry friendly. The emphasis on quality education has helped thousands of students till now.
- BCA Course (self-financed) run by the college for more than one decade which is a shining example for its contribution to the society around it.

Goals and Objectives:

- To motivate students through exposures and experiences to achieve their goals with maximum competency and excellence in all their endeavours with global standards. To provide opportunities to assimilate the knowledge and interpret it critically and creatively to become beacons for the society around them.
- To develop qualities of ideal citizenship with awareness of civic responsibilities and to provide experiences to indicate moral and spiritual values.
- To facilitate guidance and counselling in matters relating to personal like, career and social living. We try to achieve our objectives through the dedicated efforts of our faculty, administrative staff and supportive management. The college plans and executes all its academic and administrative reforms in tune with the vision and mission statements of the college.
- The institution follows an effective and balanced system with curricular, co-curricular and extra-curricular programmes. The academic design is based on enhancing and empowering the knowledge of students.
- The institution is committed to serve the society by upholding and providing education to all the communities as a service to mankind.
- The institution adopts learner-centric approach, use of modern teaching-learning aids and application of ICT resources to make the curriculum more interesting and facilitate effective learning.
- The institution promotes research culture and development of faculty for quality enhancement.
- The institution has developed a mechanism for promoting participation in community services through various programmes to inculcate social responsibility among the student community.
- The institution has mechanism to involve students in various cultural

and sports activities in order to bring about their holistic personality development. • The institutions ultimate aim is to contribute to nation building and skill development of students and to elevate the institution to greater heights.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has both Decentralisation and Participative management. College follows its footprint in its academic and administrative tasks through the various committees. Important policy-making decisions are taken by the committees and supporting bodies of the college. This comprehensive approach to promotes an environment of unity and mutual respect which ensure the smooth functioning and growth of the institution. The college promotes various opportunity to all participation in the decision-making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is academic head, followed by departmental heads and followed by teaching and non teaching staff. The Vision is - "Intend to produce intellectually well-trained, morally upright, socially committed, spiritually inspired men and women for the nation in the contemporary scenario". Our Mission is - "To achieve the vision through an orchestrated, institutionalised, and synergized institution process, pooling the resources - human and otherwise of all the stakeholders concerned". The vision statement defines institutional characters in the following ways: • The institution runs B.Com Course which is socially relevant and industry friendly. The emphasis on quality education has helped thousands of students till now. • To motivate students through exposures and experiences to achieve their goals with maximum competency and excellence in all their endeavours with global standards. To provide opportunities to assimilate the knowledge and interpret it critically and creatively to become beacons for the society around them. • To develop qualities of ideal citizenship with awareness of civic responsibilities and to provide experiences to indicate moral and spiritual values. • To facilitate guidance and counselling in matters relating to personal like, career and social living. We try to achieve our

objectives through the dedicated efforts of our faculty, administrative staff and supportive management. The college plans and executes all its academic and administrative reforms in tune with the vision and mission statements of the college. • The institution follows an effective and balanced system with curricular, co-curricular and extra-curricular programmes. The academic design is based on enhancing and empowering the knowledge of students. • The institution is committed to serve the society by upholding and providing education to all the communities as a service to mankind. • The institution adopts learner-centric approach, use of modern teaching-learning aids and application of ICT resources to make the curriculum more interesting and facilitate effective learning. • The institution promotes research culture and development of faculty for quality enhancement. • The institution has developed a mechanism for promoting participation in community services through various programmes to inculcate social responsibility among the student community. • The institution has mechanism to involve students in various cultural and sports activities in order to bring about their holistic personality development. • The institutions ultimate aim is to contribute to nation building and skill development of students and to elevate the institution to greater heights.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following are the implementation of plans during the year -

- Conducted State level a workshop on "NAAC revised manual for SSR".
- Conducted FDP on "Documentation for SSR"
- Conducted a special programme on "Effective use of online platform"
- Conducted a webinar on "Capital Market Awareness programme" in association with Bombay Stock Exchange.
- Conducted a Life Skill Training programme on both online and offline in association with NIMHANS, Bengaluru and Yuva Spandana, Dharwad.
- Conducted a special lecture on "How to crack PGET for M.Com. Admission".
- Conducted online value added course on, "Elementary Mathematics and preparation of Competitive Examination".
- Conducted series of competitions on the occasion of Azadika Amrut Mahotsav.
- Organised a programme on budget analysis of Union Budget.
- In

association with Deshpande Foundation, Hubballi conducted a programme "Elevate - Skill within your reach".

- Conducted different competitions i.e., R.S. Bangera Memorial Elocution, State level COMM- Eco COVID-19 quiz.
- Webinar on Banking Finance and Insurance.
- On the occasion of world environment day, college has conducted a competition on "Selfie with Nature".
- Organised a programme on LINUX for BCA students.
- In association with KIMS, Govt.of Karnataka, Hubballi conducted blood grouping and blood donation camp.
- Conducted a workshop on "Know Yourself" - a motivational talk.
- Conducted UDAN - Take Off an induction programme for B.Com., BCA and M.Com. students.
- Celebrated International Women's day and delivered special lecture on "Women in today's world".
- In association with Shine Project a webinar on Stock Market being organized.
- Organised one day webinar on "Digital Marketing Opportunities" in collaboration with Chetan Business School, Hubballi.
- Conducted a programme on "Adolescence - Growing up is fun" in association with Family Planning Association, Dharwad.
- In collaboration with the Department of Economics, Anjuman Arts and Commerce College, Dharwad conducted national level webinar on, "World Population day".

- Conducted national librarian day.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our Institution is managed and is administered by the Basel Mission Higher Education Centre, Dharwad. Hon'ble Bishop of Karnataka Northern Diocese is the President of the higher education Institutions. The Governing Board is the apex body with regard to the matters in policy making. It also sets a framework for the implementation of the proposed plans. The Management ideals of serving the needy and the weaker sections and their empowerment through education have been followed in the institution. The President and Governing body of the BMHEC regularly visit the Institution and motivate every staff of the college to shoulder the assigned responsibilities with holistic

and committed approach. Our esteemed Management do provide and approve the matching financial support for the augmentation of infrastructural facilities. Our esteemed Management do provide the resolution with regard to the promotional benefit due to any staff on a priority basis. Staff Secretary: The Staff Secretary do take appropriate measures for the implementation of strategic plan, who also takes major decisions regarding the day-to-day administrative affairs of the college. Committees and Cells: The administration of the college is supported by a number of committees and cells like, IQAC Committee, Discipline, Library, Sports, Career Guidance and Placement, Ladies Association, Eco Club, Legal Aid Club, Information Science Forum, Language Forum, Debate Union, Examination Committee, Commerce and Planning Forum, Music and Fine Arts, Hope Miscellany, Grievance Redressal Cell, Anti Ragging, Prevention of Sexual Harrassment Cell. Principal earmark necessary financial provisions to conduct the activities of different committees functional in the institution. Recruitment The vacancy arising due to retirement, death, introduction of unaided subject, excess of workload, our esteemed Management provides qualified and competent human resources for the smooth functioning of the college. Vacancies are reported to the Collegiate Education Department , Government of Karnataka and avail concurrence. Service Rules In addition to the code of conduct of KCSR, every staff of the college is bound to follow the Management guidelines. Management provides No Objection Certificate in the case of travel to any foreign country and also encourage every faculty members to pursue higher education leading to Ph.D.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TEACHING :

- Management provides its resolution to the staff who are due for promotional benefit.
- Incremental benefit from time to time.
- Retention of Management recruited staff.
- Provident Fund provision for Management staff.
- OOD facility for attending professional training programme.
- Financial assistance for attending seminars, conferences, workshops and membership fees for professional body.
- Well configured computer, stationery and internet facility at the staff room.
- Tea and snacks during break hours.
- Purified water drinking facility.
- Separate wash room.
- Separate room for senior staff of the college.
- Loan facility at the least rate of interest from the Employees Cooperative Society.
- Reimbursement of cash in the case of purchase of books.
- Most of the class rooms upgraded with ICT enabled and regular training to the faculty on advanced mode of teaching.
- Procurement of academic journals based on the recommendations of respective department.
- Separate staff room for B.Com., M.Com and BCA.
- Well configured computer with inbuilt camera, earphone, software for recording the lectures.
- To inculcate the research culture among faculty members, regularly invites academicians, professionals, entrepreneurs to deliver special lecture and interaction.
- Conducts moon light dinner programme as a mark of recreational activity.
- Established MoU with Centre for Multi Disciplinary Research Centre.
- Established collaborative activities on Faculty Exchange.
- Staff are permitted to collaborate with neighbouring Institutions to enrich the profession and career prospects.
- Honour and felicitation to staff who achieve academic excellence.
- To ease the excess of workload to the staff, Management provides adhoc arrangement of full time teachers.
- Financial provisions for conduct of cocurricular and extra curricular activities.

Non Teaching :

Incremental benefit from time to time. • Retention of Management recruited staff. • Provident Fund and ESI provision for Management staff. • Professional training by external expert. • Upgraded computer and installed with necessary office automation software. • OOD facility for attending professional training. • Loan facility at the least rate of interest from the Employees Cooperative Society. • One time tea and snack provision by the college. • Need based financial support to the menial staff in the case of illhealth and any other genuinity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

With able leadership of Principal, college facilitates the professional growth, curricular development and encourages faculty members to enrich the knowledge, skills and assessment technique by implementing an effective Performance Appraisal System. This

system ensure the quality of educational performance and maintained its objective of improving academic, curricular activities and administrative standards. Teacher's Diary given to each faculty at the commencement of every academic year to record their day to day engagements. All details pertaining to lesson plans, tests, assignments, projects, mentoring, tutoring, remedial classes, leave taken etc. are recorded. Teachers are also instructed to submit conspectus every semester to ensure a time bound implementation of the Academic Plan in semesters proposed at the beginning of the academic year. Faculty members are also evaluated on the basis of various responsibilities entrusted on them. Feedback on teacher by the students, is collected by the Principal and IQAC monitors the feedback mechanism in the college. In each semester of every academic year before the completion of last working day the students are given proforma to evaluate their teachers on the basis of their performance. The students can assess the teachers on the following criteria: Regularity in conducting the classes, punctuality, subject presentation for the class, presentation skills, methodology used, interest generated in the subject, interactions, accessibility to teacher, classroom communication skills, role as mentor, effective completion of syllabus in time, subject knowledge and the use of ICT in teaching learning process. The IQAC does feedback evaluation in consolidated form about a particular teacher if necessary suggests corrective measures to teachers.

Non-teaching Evaluation by Management and Teaching Staff: The IQAC and Principal evaluate non-teaching staff every year through a performance appraisal system designed by IQAC. The Principal monitors the performance of non-teaching staff and gives them continuous feedback. IQAC designs Peer Evaluation to provide feedback to peers about their academic performance. Peer Evaluation helps faculty members to improve their teaching. It is a collaborative process in which the faculty works closely with a colleague or group of colleagues to discuss his or her teaching. All teachers have to submit the duly filled proforma of the Performance based Appraisal System and number of classes taken at the end for every semester for the academic year. They suggest corrective measures and mark the areas for improvement. The Principal submits a Confidential Report about teachers to the Management Board on an annual basis. The Management Board makes detailed evaluation of those reports and provide encouragement, suggestions for improvement and corrective measures to be taken in particular department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial transaction of the Institution is very much transparent. The Principal ensures the effective utilisation of financial resources through proper auditing mechanisms. Internal Audit: The administrative staff who is qualified in B.Com. and has a thorough knowledge of accounting procedures, do update the cash book, ledgers and keeps every vouchers, bills properly. For further transparency of the financial transaction, college has facilitated with Tally ERP software. This process has helped the external auditor to prepare the balance sheet comfortably. All financial accounts/matters of the college are audited by M/s. Udupa, a renowned Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College ensures utilisation of financial resources and funds for various quality enhancement activities and academic development considering college ability to mobilise the resources. The main source of funding for the college are fees collected from the students and the funds released from Government Agencies. Wide scope is given to generate funds by Government funds, teaching-learning process and to develop research activities. In addition, the resources are mobilised from Government, UGC, Alumni association. Resource Mobilization Policy and Procedure- The student specific fees, Welfare fund, NSS Fund , Teaching and Administrative staff, alumni students contribute to mobilize the resources for college. Students' tuition fees, Admission fees, Gratitude funds, Registration fees. Optimal Utilisation of Resources: Funds availed from the government sources are used for developmental activities, academic resources such as procurement of books, journals and infrastructural development which includes labs, equipment, sports facilities, building, etc. State government funds are promptly availed for introducing innovative programmes, workshop, seminars and conferences, green initiatives of the college, extension activities, internal and external mentoring of selected students and for the activities of various clubs and forums. The Alumni funds and other contributions are used to meet the developmental needs and the maintenance of the institution. Financial Assistance by the Management include financing for the construction of buildings and other infrastructure developments, salary to self-financing staff, scholarships for needy students etc. Remuneration is provided for teaching and non-teaching professionals. Sufficient funds are used for purchasing new books and overall development of Library. Funding is provided for teaching and learning processes for curricular, cocurricular and extra curricular activities such as conducting FDPs, Seminars, Workshops, Guest Lectures and Orientation Programmes. Funds are used for the development of infrastructure of the Institution . For every purchase in the

Department quotations are invited and order is placed for the qualitative quotation by Committee authorises such activities based on requirement. Financial assistance is given to staff and students to enhance research and publications. Funds are granted for scholarships for the welfare of the students. Accounts are maintained by the Head Accountant and the Principal is accountable for all the financial transactions and monitored by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has strived its best to initiate quality measures by conducting regular meetings. During the year, IQAC has conducted 04 meetings. Following are some of the strategies adopted by the Institution for enhancement of quality in all aspects - Admission Committee: The committee is entrusted to follow the norms of competent authority and guidelines of Karnatak University with regard to admission process. As college has the demand ratio of 1:6, the Admission Committee strictly follows the academic merit in qualifying examinations for granting admission. However, due to the pandemic circumstances during the year, the Admission Committee is empowered to take the admission on first come first serve basis and priority is to be given to local students.

Industry Interaction / Collaboration :

- To enrich the course curriculum, the Department of Computer Application invited external expert to train the students on preparation of project report. Similarly, M.Com. students are guided for preparation of project report by experts.
- Resolved and implemented the skill enhancement course in association with Deshpande Foundation, Hubballi.
- Conducted a webinar on "Financial Education Investment Awareness" in collaboration with Bombay Stock Exchange.
- Conducted a webinar on, 'Stock Market' in association with Shine Project, Hyderabad.

Human Resource Management:

- During the year, IQAC initiated to conduct Testing camp and vaccination drive to all the staff and Principal has instilled the confidence among every staff and students of the college by facilitating virtual demonstrative physical exercises with the support of Physical Education Director with the title "Stay Home Stay Fit".
- Provided masks and sanitizers to every staff of the college and placed the sanitizer units at strategic places of the college.
- Motivated every faculty members to engage the classes through virtual mode using ZOOM App, TeachMint, etc.
- Conducted two day FDP on "Effective use of ZOOM App, Google Class" and one day programme on "Preparation of SSR and its documents".

Library, ICT and Physical Infrastructure / Instrumentation

- With the recommendations of Library Committee and IQAC, college has procured Orbit scanner unit.
- Librarian has uploaded necessary course materials on college website so as to access them comfortably. This has helped good number of students to access the study materials and enabled VI semester students to appear semester end examination with utmost confidence.

Teaching and Learning : To enhance the creativity among faculty members, college has procured interactive board and all the faculty members are trained to operate the same. Some of the faculty members created their own YouTube channel and uploaded the necessary learning materials and recorded lectures during the pandemic. College has facilitated a separate room with well configured computers installed with recording software, inbuilt camera, earphone for the purpose of recording the lectures. Most of the faculty members utilized the opportunity to register in virtual mode of professional training / FDP conducted by competent agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC actively involved in overall quality enhancement of the institution from time to time. To encourage the IQAC coordinator, college has given scope to depute to gain further knowledge and skills organized by neighbouring institutions. Following are the regular activities of the IQAC - Feedback on course curriculum : The IQAC has structured the questionnaire of feedback. Collects the feedback on course curriculum from students and alumni at the end of even semester. The collected feedback are analysed using tools from MS-Excel and short list the suggestions and recommendations reflected in respective feedback forms and the same is communicated to the Principal for further implementations and If the majority of the stakeholders highlighted their suggestions for further revision / modification of course curriculum, Principal communicates the same to the BoS of concerned department of Karnatak University. Student Satisfactory Survey : To strengthen and facilitate teaching learning processes, IQAC educate every students about the prominence of responding SSS. This has given clear direction to the Institution to further enhancement of learning resources and other facilities for effective teaching learning processes. Further, following are the implementation based on the resolutions of IQAC -

- Procurement of Interactive Board.
- Procurement of Orbit scanner for Central Library.
- Trained the faculty members to adopt the current trend of teaching processes using ZOOM App, Teach Mint, Google class.
- During the year, recorded 33 outgoing students got placed at different sectors.
- Established MoU with Deshpande Foundation, Hubballi for the purpose of Career Guidance.
- Recorded with 99% of passing in B.Com., 78% in BCA and 100% in M.Com.
- Introduced value added course on "Elementary Mathematics in Arithmetic and Reasoning Skills" through virtual mode. This specific programme helped 21 students and enabled them to crack PGET for seeking admission for M.Com, MCA and MBA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college works towards providing gender equity and sensitization to all its students, faculty and staff irrespective of their gender, caste, creed or language. Equal opportunity is provided to all students to hone their skills and participate in all curricular and co-curricular activities. While girls are encouraged and provided a platform to showcase their talents and hone their managerial skills, the lady faculty too shoulder responsibilities on par with their men colleagues. The unique work culture, healthy practices and strong rooted tradition and ethos of the College has ensured the enrolment of 64 % girl students and workforce of 49% women staff. The Ladies Association of the College conducts various competitions and awareness programs for the girl students. Care is taken to provide a congenial and secure atmosphere for girls to blossom and achieve their potentialities. Safety and security along with the well-being of the students, faculty and staff is the prime concern of the institution. Gender sensitivity is an inherent value of the Institution as is evident by the following facilities.

1. Safety and security

- Well-trained security guards across the campus 24X7
- ID cards compulsory for students
- Restricted entry into the campus
- CCTV placed at strategic places
- Strict implementation of Anti-ragging campus
- The Institution is preferred destination of parents of girl child as evident in the admission

Counselling

- Formal and informal counselling for both male and female students through Family Planning Association of India.
- Grievance Redressal Cell for both students and staff
- Anti Ragging Cell.
- Prevention of Sexual Harrassment Cell.
- Career Guidance and Counselling Cell
- Orientation programs for both students and faculty
- Medical Counselling
- Dental Counselling
- Health and hygiene
- Women Rights
- Entrance exam counselling

The College has deputed One of our faculty for training at NIMHANS , Bengaluru for Skill Development Program- Stress Management. This has helped many girl students to get proper guidance on psychological, emotional issues, etc. Ladies Common room There is a separate common room for girls with adequate facilities for them to relax. Facilities include

- Snack counter
- Wash room facilities
- Drinking water
- Newspapers and Magazines
- Sanitary pad dispenser

To ensure gender equity, girl students are given priority to shoulder responsibilities in the Student Union. In fact, the General Secretary of the College for the past five years has been a girl. Girl students also head key portfolios of various other Associations and Cells of the Student Union as student representatives. They not only imbibe democratic values, but also managerial and organizational skills with leadership qualities. Girl students also play a prominent role in our NSS, YRC, Red

Ribbon Club, Ladies' Association, SVEEP.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management The College is very conscious about its waste management. The degradable and non-degradable waste is collected separately. All corridors are provided with dustbins. The waste is collected at the end of the day and stored for disposal in the morning and given to the municipal corporation waste collection van. The Eco-club of the College conducts awareness programs on the hazards of plastic usage and alternate ways wherein use of plastic can be minimized. Dried leaves from the garden is used for compost, the bins for which is installed in the garden and the manure is used for the garden. **Liquid waste management** The liquid waste generated in the campus is piped out through municipal pipelines for safe disposal. **E-waste management** The College has an MoU with Canaan Systems, Dharwad, who in turn are certified E-waste managers. Electronic devices that have lost their validity and functioning over the period of time with not only wear and tear, but also advancement in technology are

carefully examined and handed over to our E-waste managers. A budget is allocated for the maintain and upgrade the system. AMC is maintained to review the functioning of the CPU's and Monitors. The recommendation is followed. Cartridges are refilled to reduce carbon print. UPS batteries are recharged with distilled water regularly.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusiveness in terms of tolerance, integration, equity and harmony play a major role in the vision and mission of the college. Inclusive environment is envisioned through affirmative policies such as providing preference to minorities, girls and differently abled students during admission process. Students from various places, especially socially and economically disadvantaged students are also given priority. Once the students are admitted in the College, they are ensured of equality of opportunities, Human dignity and justice irrespective of their background, gender, cultural or socioeconomic status. Fee concession and fee waiver is provided to students who come from economically weak background. Students are given guidance and needed support when they apply for various scholarships. Any scholarship sanctioned is sent to their account directly through NEFT. Various Associations, Unions and Clubs of the Student Union along with various academic events ensure that each student irrespective of their caste, creed, social and economic status is provided a platform to perform and showcase their talent. The dress code is another great equalizer. Ample scope is provided to students through collaborative learning like group discussions, Seminars, project work and project launch activities that get students together and focus on their interests and talents, thereby transcending class, caste and language barriers. The College is also a witness to linguistic diversity. Students come from various linguistic background. Students have a choice to pick their second language from Kannada, Hindi, Sanskrit beside the compulsory Basic English. Mathrubhasha Divas is celebrated by the Language Forum. Various enrichment programs are also organized by the Language Forum to create awareness about the importance of language. The students get ample opportunity to exhibit their talent as well as their

cultural background during the various events organized by the College. Events like Fresher's Day, Annual Day, Talent's Day, Fun Week- especially the Traditional Day provides students an opportunity to represent the vibrant culture and colours of India. Skits and mimes on relevant themes like national integration, gender sensitization, dowry menace, drug addiction and the like develop in students an awareness and a sense of social responsibility toward solidarity and oneness, transcending their social and cultural status.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strongly believes in instilling humane values and social responsibility in young minds. Student, faculty and staff are provided equal opportunities, while human dignity and justice is ensured to all irrespective of their background. Care is taken to sensitize students on their role and responsibilities as citizens with various activities. The College has a SVEEP unit which conducts regular activities like Voter Awareness Programs, hand's on use of EVM's for first time voters', participation in jathas through the main streets of Dharwad to create awareness regarding voting among the public and to motivate first time voters. Constitutional values are imbibed through various awareness activities like Sadhbhavan Diwas, National Integration Day. Students are regularly enlightened on the human values, rights, duties and responsibilities as Indian Constitution is a compulsory subject for I Semester of B.Com and BCA. Students are provided a free and conducive atmosphere where they can air their thoughts and give wings to their creativity and explore new ideas through various avenues like writing articles for the College magazine- Hope; participation in debate, elocution competition where they are given ample space without violating others freedom. The Debate Union organizes debates and elocution competitions on current and relevant topics. Such activities have helped promote not only critical understanding of the constitutional principles and values, but also in fostering in them abilities of opinion building and decision making, thereby giving them a strong

foundation to be responsible citizens. The college has taken care to instill in students an awareness of the fundamental duties and responsibilities as responsible citizens of India. The various Associations and Clubs of the College- NSS, Red Ribbon, Youth Red Cross Wing, Eco- club, Ladies Association -and the like help in fostering these basic tenets in the students. Students are made aware of their societal responsibilities, duties not only to their fellow beings but to the environment as a whole. They are given ample opportunities to take part in community development programs, health and hygiene, gender sensitization programs, blood donation camps, dental, eye medical programs, programs for the differently-abled children, HIV/AIDS awareness programs, tree plantation programs, Swachh Bharat programs through extension activities. National festivals like Independence Day and Republic Day are celebrated meaningfully not only on that particular day, but the previous days leading to the celebration through various competitions that promote unity, oneness, secularism and unity in diversity like Rangoli, poster making, collage, singing competition. It is during these occasions that Students, Faculty and Staff are reminded of the most important rules of the Constitution-

- To abide by the Constitution and respect its ideals and institution - the National Flag and the National Anthem
- To cherish and follow the noble ideals which inspired our national struggle for freedom
- To uphold and protect the sovereignty, unity and integrity of India.

Birth Anniversaries of national leaders like Gandhiji, Lal Bahadur Shastri, Dr. Ambedkar are celebrated and the contribution, sacrifices of these leaders are commemorated through talks, songs and competitions. Oath taking ceremony is conducted wherein students, faculty and staff participate.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in an all-round development of the student. Therefore, besides excellent curricular and co-curricular atmosphere, the campus is abuzz with a variety of extra-curricular activities all year round. The various celebrations of national and international days, events and festivals not only give a myriad learning experience to the students, but also teach them to be connected to their culture thereby helping them develop into wholesome individuals, rooted to their diverse cultures and heritage and are well equipped to give back to the society. The various events celebrated have been able to create in them not only social responsibility, pride in their cultural heritage, a keen sense of national consciousness, but also global consciousness. Some of the major events are as follows

- To promote traditional and cultural significance- Traditional day, Saree day
- Celebration of Independence Day, Republic Day, Kannada Rajyotsava,
- Celebrations of birth anniversaries of leaders like- Gandhiji, Dr. B. R. Ambedkar, Kanakadas, Maharshi Valmiki to

motivate students.

- Events like International Yoga Day, World AIDS Prevention Day
- Voters Day, Minchina Nondane, Jaathas to create awareness about voting
- Events to promote Environmental consciousness- World Environment Day, Vanamotsava, talk by environmental experts
- To promote the spirit of education- Library day, Book talk, Books exhibition in memory of S.R. Ragnanathan, the Father of Library Science.
- Teacher's Day celebration
- Celebration of Christmas.
- Product launch program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1 Title of the Practice: Blood Donation Camp
The Context: This is the institutions way of giving back to the society. This practice has come into effect as a part of social concern. Keeping in mind the overall development of the student, and the never ending desire to mould them into good citizens, the college aims at not just academic, co-curricular, extra-curricular excellence but to be responsible and responsive to the society. Therefore the College uses opportunities to inculcate good practices in the students. One such good practice that has converted itself into Best practices is the Blood Donation Camp conducted in our College every year. **Objectives of the Practice:** The main objective of the practice is to make students realise that they have an obligation to the society. The students are made to understand the need and importance of donating blood for a good cause, a move that will save lives. **The Practice:** This event is conducted on 15th August every year. The camp is jointly organised by Youth Red Cross Unit, Red Ribbon Club , NSS Unit of the College

along with KIMS, (Karnataka Institute of Medical Sciences)Huballi. The event begins with a small formal function, wherein the Head of Department, Pathology, KIMS address our students on the need and benefits of blood donation. This talk on health and motivation is very well received by the students. The auditorium is transformed with many collapsible beds set up for the donors. The Doctors from KIMS along with other health workers start the process. Students can donate blood after their haemoglobin count is taken and their eligibility is confirmed. Each year, 35-40 units are collected. This camp is not restricted to NSS volunteers but open for all students. Blood grouping and haemoglobin count for all interested students is undertaken. The donors are given juice and biscuits by the KIMS hospital along with certificate. The camp ends with the award of Certificate of Appreciation for the College. If in an emergency , one approaches the authorities at the Blood Bank at KIMS , blood of any group is available to us. Evidence of Success: The fact that the students have been coming forward to donate blood by their free will is encouraging. This donation for a good cause is much appreciated. Problems Encountered and Resources required: The event has to be planned in detail, letter correspondence need to be done. Resource is needed for the conduct of event, to organise for the bouquets and refreshment. =====

===== BEST PRACTICE 2: Title of the Practice: Profiling of Students The Context: We are in the era of multi-skilled professionalism, and one has the urgent need to equip oneself with the requisite soft skills. Recent survey has pointed out that one of the most significant attributes that any employer looks for while hiring is soft skills., but unfortunately, these are the very skills that are extremely difficult to find in the potential employees. Looking to the need to equip our students with soft skills, so that they are 'Industry fit' thereby thrive, sustain and succeed in the highly competitive market we decided to undertake profiling exercise. Objectives of the Practice: The main objective of the practice is to direct the students to look at themselves objectively. It is like assessing oneself through a self- mirror, a pointer towards the right path towards the road of success. The Practice: The exercise is conducted for M.Com students. The exercise is conducted over a period of one week. This process of profiling is outsourced and is conducted by CONNECT Group, Dharwad. The various parameters on which the students are evaluated are- Computer Skills Communication Skills which includes Reading, Prepared, Pick and Speak, Writing Group Discussion Written Test that include English, Aptitude, Reasoning, Verbal Activity, GK, Computer Analytical Skills Basic Subject Knowledge Interview Skills. At the start of the exercise,

facilitator address the students and briefs them of all the events and directs them on what is expected from them. He then introduces the different parameters on which the students are to be evaluated. After the exercise is over, the results are analysed and the report is given to the Principal and the Course Coordinator. The Coordinator then shares the report with individual students and the points out the areas they excel in and areas they need to pay attention to. This exercise has been helpful to chalk out programs that are beneficial for enhancing the skills of the students. Evidence of Success: Students are extremely benefitted by this exercise as it hold mirror to their skills. Problems Encountered and Resources required: The problem encountered is not much, just the need to convince students to give their full cooperation and involvement. The students have to be convinced why they need to take up this exercise. Since the exercise is out sourced, a certain amount of resources required.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college shy of 50 in the next one year, has made a name for itself as one of the premier institutions in North Karnataka. The college is committed to realizing and translating its vision of producing- intellectually trained, morally upright, socially committed and spiritually enlightened young men and women- into reality. In this regard, the college has been providing quality education that caters not only to academic excellence but reaches beyond to nurture all round development with equal thrust on co-curricular and extra-curricular activities and achievements. One of the top priorities of the college being value-based education, it has over the time gained repute as one of the most names for integrated and holistic development of students. This is our distinctiveness. We at college have never ceased to uphold this distinctiveness of providing 360-degree dimensional learning experience that includes the classroom and beyond. The campus provides students various opportunities to hone their talents, build their skills and competencies and most importantly a

platform to elevate their confidence. CSICC has achieved distinctiveness in all these fields- Academics, Co-curricular and Extra-curricular sphere. Academics: Academic achievement has been one of the highlighting features of our College. During the year, Institution has recorded pass percentage of outgoing students with 99% in B.Com, 78% in BCA and 100% in M.Com. It is also proud to state that our students have secured IX Rank, a Gold Medal and cash award in B.Com programme. In sports our students have achieved great distinction. We have 5 University Blues this year and one student has represented the nation in Kabbaddi held at Nepal and won Gold Medal.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Based on the Minutes of Meetings of IQAC, suggestions of staff members, resolved to implement for the upcoming academic year. (1) Guide staff on documentation for SSR based on revised manual. (2) Review the Birds Eye View - Plan of Action drafted soon after the previous accreditation and suggestions made in PTR. (3) Submission of IIQA in the last week of March, 2022. (4) Orientation to students on Student Satisfactory Survey (5) Submission of SSR within 45 days from the date of approval of IIQA. (6) Conduct of Mock Session before the arrival of Peer Team.