



C. S. I., K.N.D., B.M.H.E.C'S
**C.S.I. COLLEGE OF COMMERECE,
DHARWAD.**

Accredited at "B" Level by NAAC

M.COM SECTION

Organizes

WORKSHOP

On

"TIME MANAGEMENT"

CHIEF GUEST AND RESOURCE PERSON

Smt. Pushpa Hongal

Assistant Professor, Kausali Institute of Management,
Karnatak University, Dharwad

GUEST OF HONOUR

Mr. Shivraj Naronha,

AGM for Circulation, Deccan Herald

Date: Tuesday, 1st October, 2019

Time: 11:00 A.M.

Dr. S. V. Hegadal
Coordinator

Dr. Kamala Dhawale
Principal



C.S.I. K.N.D. B.M.H.E.C'S

C.S.I. COLLEGE OF COMMERCE, DHARWAD

WORKSHOP ON TIME MANAGEMENT


DATE: 1ST October, 2019

M.COM

NOTICE

M.Com students are hereby notified that one day Workshop on Time Management will be held on 1st October 2019 at CSI College of Dharwad at 11:00 AM. All the students are asked to attend the program without fail.


CO-ORDINATOR


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1.3.1

**WORKSHOP ON TIME MANAGEMENT
BY MRS. PUSHPA HONGAL IN ASSOCIATION WITH
DECCAN HERALD AND PRAJAVANI**

1st OCTOBER, 2019

COURSE CONTENT

SL. NO.	CONTENT
1	HOW TO MANAGE TIME?
2	SEVEN HABITS OF HIGHLY SUCCESSFUL PEOPLE
3	HOW TO SET PRIORITIES?



WORKSHOP ON TIME MANAGEMENT BY MRS. PUSHPA HONGAL IN ASSOCIATION WITH DECCAN HERALD AND PRAJAVANI
Dated : 1st OCTOBER, 2019



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1.3.1 WORKSHOP ON TIME MANAGEMENT BY MRS. PUSHPA HONGAL IN ASSOCIATION WITH DECCAN HERALD AND PRAJAVANI

1st OCTOBER, 2019

Workshop on Time Management for M.Com students was conducted by Deccan Herald. Ms. Pushpa Hongal, Assistant Professor, Kausali Institute of Management, KUD was the Chief Guest and Resource person. Mr. Shivraj Naronha, AGM for Circulation, DH was the Guest of Honour. Mr. Denis, Asst. Manager for Circulation, DH and other representatives of Deccan Herald and Prajavani were also present. Principal, Dr. Kamala Dhawale, Coordinator of M.Com, Dr. S. V. Hegadal and all the faculty members of the department were also present. Mr. Shivraj Naronha addressed the gathering and spoke about the motive behind the event. The Principal gave Presidential remarks and declared the session open.

Ms. Pushpa Hongal guided the students as to how to manage time, how to assign priorities and plan the priorities. She also mentioned the seven habits of highly successful people and asked the students to implement the same. She also conducted some time management activities for the students. Students were asked to list the activities they did a day before and also the things they want to do by the beginning of the year 2020.

Ms. Pushpa gave the RAC method to manage time, referring to Record, Analyze and Change the Priorities. She asked the students to be SMART in setting Priorities, i.e., have Specific, Measurable, Achievable, Realistic and Time bound priorities. She suggested the classification of works into Urgent, Important, Non-urgent and Unimportant ones which can help them to set the Priorities.



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WORKSHOP ON TIME MANAGEMENT
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DECCAN HERALD AND PRAJAVANI

1st OCTOBER, 2019

LIST OF STUDENTS ATTENDED

M.COM I SEMESTER

Sl. No.	Name		Sl. No.	Name	
1	AKSHATA M SOGI		19	SANDHYA G SHINDHE	
2	ANISA B JAMADAR		20	SAVITA Y AMMANAVAR	
3	ASHWINI B NEELAGAR		21	SAVITRI G HIREKAR	
4	BHAGYALAXMI G PATTANSHETTY		22	SHAREEFA N PINJAR	
5	DEEPALI S SHENOY		23	SHIVANINGAMMA S KADASIDDANAVAR	
6	DYAMAPPA H JAVOOR		24	SHRIGOURI M ANCHATAGERI	
7	GOUTAMI S JADHAV		25	SHWETA A CHOUGULE	
8	GOVINDRAJ BYADAGI		26	SNEHA U SHINDHE	
9	JYOTHI Y		27	SONIYA PATIL	
10	KARTIK BANDURGI		28	SOUMYA B SULLAD	
11	NEELESH K DESHPANDE		29	SUSHMITA S MANURE	
12	NEHA V ANDRADE		30	SWATI S ARAGANJI	
13	NIDHARSHA D KALAGHATAGI		31	VASANTKUMAR R NAIKAR	
14	PAYANA GOUDA		32	VIJAYALAXMI T BABLI	
15	RAGHAVENDRA MIRASHI		33	XAVIER C RODRIGUES	
16	RAJAMATI G DODAMANI		34	KAVYA BETAGERI	
17	SACHIN R KAMAREKAR		35	VEENA H PATIL	
18	SALMA USMANSAB KARIKATTI		36	VEENA GOUDA	


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1st OCTOBER, 2019

M.COM IV SEMSTER

SL. NO.	NAME		SL. NO.	NAME	
1	ANJUM H. BADEKHANAVAR	<i>stg</i>	18	PRIYANKA N. KOLEKAR	<i>Bas</i>
2	ANJUMA H. LATTEMANAVAR	<i>anjuma</i>	19	PURUSHOTTAMA K.	<i>R</i>
3	ARCHANA G. PRABHAYANAVARMATH	<i>archana</i>	20	RAJESHWARI P. HIREMATH	<i>RPH</i>
4	ARUNKUMAR M. HUGAR	<i>Ar</i>	21	RANJITA N. BIRJI	<i>Ranjita</i>
5	CHAITRA B. CHEGARADDI	<i>Ch</i>	22	SALEMANRAJ CHENCHUGOL	<i>Sale</i>
6	DEVAKKA F. KOTUR	<i>Dev</i>	23	SAMPADA THOKALE	<i>Samp</i>
7	HEENA KOUSAR B. LATTAMNAVAR	<i>He</i>	24	SAMREEN M. BIJAPUR	<i>Sam</i>
8	JYOTI.BARIKAR	<i>Jyoti</i>	25	SANDEEP K. BELLODI	<i>San</i>
9	KAVYA D. PADAKI	<i>Kavya</i>	26	SANDRA JUDITH M. A.	<i>Sandra</i>
10	KIRANKUMAR B. B.	<i>KKB</i>	27	SANJEEV MALLAPPA LATTI	<i>San</i>
11	KRISHNA JOSHI	<i>KJ</i>	28	SARAH E.MALIN	<i>Sarah</i>
12	NETRA C. CHANDALLER	<i>Netra</i>	29	SHAHAJAD N. MUJAWAR	<i>Shahajad</i>
13	PADIYAPPA H. HANAMANERI	<i>Padi</i>	30	SHIVALEELA M. PATTANASHETTI	<i>Shiva</i>
14	POOJA B. HONGAL	<i>Poo</i>	31	SINDHU S. WANI	<i>Sindu</i>
15	POORNIMA P. PAWAR	<i>Po</i>	32	SUNITA V. WALI	<i>Sunita</i>
16	PREETI S. NAGALAPUR	<i>Preeti</i>	33	SWATI MUTALIKDESAI	<i>Swati</i>
17	PRITHVI R.HEGDE	<i>Prithvi</i>	34	DEEPA TALWAR	<i>Deepa</i>

[Signature]
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1st OCTOBER, 2019

FEEDBACK ASSESSMENT

- 1) How do you rate the Workshop on Time Management?
All the students rated the workshop as **Good**.
- 2) How do you rate the resource person?
Students rated the resource person as **Good**.
- 3) Did you gain from the Workshop?
All the students said that they **gained** from the Workshop.
- 4) Was the content of the workshop helpful?
All the students said that the content of the workshop was **helpful**.
- 5) Do you want such workshops to be conducted?
All the students said that **they want more such workshops** to be conducted.
- 6) Do you want more sessions from the same resource person?
Majority of the students said that **they want more sessions** from the same resource person.