

To:
The Director
NAAC
P.O.Box.No.1075
Opp: NLSIU
Nagarbhavi
BANGALORE – 560 072.

11/01/2019

Respected Sir

Sub: Submission of Annual Quality Assurance Report (AQAR)
For the year 2016-17 – Reg.

With reference to the subject cited above, I am here by sending the Annual Quality Assurance Report (AQAR) of the Internal Quality Assurance Cell (IQAC) for the year 2016-17 for your kind perusal.

Thanking you,

Yours sincerely,

PRINCIPAL
(Dr.K.D. Dhawale)

Annual Quality Assurance Report (AQAR) of the Internal Quality Assurance for the year 2016-17

Part – A

I. Details of the Institution

1.1 Name of the Institution	C.S.I. COLLEGE OF COMMERCE, DHARWAD
1.2 Address Line 1	P.B. ROAD, DHARWAD
Address Line 2	Near Jubilee Circle, Dharwad
City/Town	DHARWAD
State	KARNATAKA
Pin Code	580 001
Institution e-mail address	principal@csicc.in
Contact Nos.	0836 – 2747029 0836 - 2740871
Name of the Head of the Institution:	Dr. Kamala D Dhawale
Tel. No. with STD Code:	0836 - 2747029
Mobile:	9481124077

Name of the IQAC Co-ordinator:

Smt. Manasa C.T.

Mobile:

9481001273

IQAC e-mail address:

manasact@csicc.in

1.3 NAAC Track ID (For ex. MHCOGN 18879) ID: 13934

1.4 Website address:

www.csicc.in

Web-link of the AQAR:

https://drive.google.com/file/d/0B1_nBOLxUUy4cVhku2oybEFCRE9vWENQR0h4QW9oUHdncVNB/view

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	-	2004	5 Years
2	1 st Cycle *	B++	-	2006	5 Years
3	2 nd Cycle	B	2.87	2016	5 Years
4	3 rd Cycle				

* *Re-accreditation for improvement.*

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

10/12/2006

1.7 AQAR for the year (for example 2010-11)

2016 -17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2006-07, 29th July 2010 (DD/MM/YYYY)
- ii. AQAR 2007-08, 31st January 2011(DD/MM/YYYY)
- iii. AQAR 2008-09, 24th January 2011 (DD/MM/YYYY)
- iv. AQAR 2009-10, 24th January 2011 (DD/MM/YYYY)
- v. AQAR 2010-11, 6th January 2012
- vi. AQAR 2011-12, 18th January 2014
- vii. AQAR 2012-13, 26th February 2014
- viii. AQAR 2013-14, 8th July 2014
- ix. AQAR 2014-15, 21st September 2015
- x. AQAR 2015-16, 18th April 2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA, M.Com.

1.11 Name of the Affiliating University (*for the Colleges*)

KARNATAK UNIVERSITY,
DHARWAD

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09+1+1

2.2 No. of Administrative/Technical staff

2+1

2.3 No. of students

08

2.4 No. of Management representatives

01

2.5 No. of Alumni

08

2.6 No. of any other stakeholder and
community representatives

1+1

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

35

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

‘State Level Commerce Fest TITIKSHA – 2017’
‘Workshop on Income Tax’
‘Workshop on Organic Terrace Gardening and Composting’
‘Workshop on Digital Banking’
‘Workshop on Tools In Use For Website Development’

2.14 Significant Activities and contributions made by IQAC

1. On 18th and 19th July 2016 in collaboration with Youth Red Cross Wing, Ladies Association conducted ‘Health Symposium’ to create health awareness among students.
2. Intra-collegiate cultural competitions was conducted on 21st and 22nd July 2016.
3. On 25th July, 2016 inauguration of NSS activities for the academic year 2016-17 was organized with Orientation Programme. Dr. C.H. Patil and Dr. S.V. Hegadal were the resource person.
4. Investors Education Programme was conducted in association with Bombay Stock Exchange (BSE) on 12th August 2016. Mr. P. G. Shekar, Retd. Canara Bank Manager was the resource person.
5. On 13th August 2016 Inauguration of P.G. Studies in Commerce (M.Com. Course) was organized. Rt. Rev. R.J. Niranjan, Bisop KND, President BMHEC and Shri. S.D. Bailey, Tustee were present on this occasion.
6. On 15th August, 2016 Blood Donation Camp was jointly organized by YRCW, NSS and RRC in collaboration with KIMS, Hubli. Nearly 200 students participated and blood grouping was done and 30 units of blood were donated.
7. An Orientation Programme on “How to prepare for Company Secretary (CS) Programme was conducted on 22nd August 2016 for B.Com Students. Miss Disha Deshpande Alumni of our college was the resource person.
8. On 1st September, 2016 Flower Arrangement and Flower Decoration competitions were conducted.

9. One day Workshop on “Tools In Use For Website Development” was held on 10th Sept 2016. Mr. Sujoy Dev, CEO, DotDev Technologies, Hubli, was the resource person.
10. Our students participated in Inter Collegiate First –Zone held at Karnatak College of Dharwad on 11th and 12th of November 2016.
11. On 1st December 2016 NSS volunteers participated in Jatha on account of World’s AIDs Day and Celebrated World’s AIDs Day.
12. NSS Annual Special Camp was organized from 5th to 11th December 2016 at our NSS adopted village Jogellapur.
13. Under the banner of YRCW, NSS and RRC Health Awareness and Hygiene Programme was conducted on 7th December 2016. Shri. L. S. Ambali, Dist. Health Education Officer, Dharwad was the resource person.
14. Under the banner of YRCW, NSS and RRC Free Domestic Animal Check-up Camp was conducted on 8th December 2016. Dr. Manjunath Gaddi and his team rendered services.
15. Under the banner of YRCW, NSS and RRC on 9th December 2016 “Youth and Health” programme was held. Sri. N.F.Madiwalar, FPAI, Dharwad provided awareness about health, AIDS and its impact.
16. Under the banner of YRCW, NSS and RRC Free Eye Check-up Camp was organized on 10th December 2016. Shri. Somashekar and his team from Vasana Eye Care rendered their service. Most of the villagers benefited out of this.
17. Zonal Level Youth Festival, held in KUD on 11th and 12th of December 2016. Our student Annupama Pawar got 1st prize in Rangoli and was nominated to National level zone.
18. “Swami Vivekananda Jayanthi” and “Yuva Saptaha” was celebrated from 12th to 18th January, 2017. On 12th January 2017 participated in Rally, Essay Competition was conducted on 13th January 2017, Elocution and Patriotic Song Competition was conducted on 16th January 2017 and winners of these competitions were deputed to participate in District level Competition held at Government First Grade College, Dharwad and on 18th January, 2017 Participated in the Valedictory Function organized by Deputy Commissioner’s Office, Dharwad at Kalabhavan.
19. Miss. Rukmini D. Umachagi participated in State RD from 14th to 27th January, 2017 in Bengaluru.
20. One week Add On Course on “Nudi (Kannada Key Board Typing)” was held on 16th January 2017. Smt. Stella Paul and Smt. Rita Mirajkar were the Resource Persons.
21. Separate counselling for both boys and girls was arranged on 20th January 2017 in collaboration with Family Planning Association of India.
22. On 24th January 2017 Workshop on “Digital Banking” was organized. Sri. Trivikram Kamath, Branch Manager, SBM, Dharwad was the Chief Guest and Resource Person. Sri. Vivek Yeri, Staff SBM was also present.
23. On 25th January 2017 National Voter’s Day was celebrated and the “Pledge to vote” was led by our Principal Dr. K.D. Dhawale.
24. On 25th January 2017 Dental Health Check up programme was organized for our students. Dr. Avinash Doddamani and team were the resource persons.
25. Language Forum organised a “Story Writing Competition” for B.CA and B.Com students in four languages- Kannada, English, Hindi and Sanskrit on 25th January 2017 .
26. Late Praveen Mahajan Shetty Memorial Debate Competition was held on 27th January 2017 on the topic “Demonatization of Currency”.
27. On 30th January 2017 Legal Awareness programme was organized on “Consumer Protection Act”. Advocate Basavaprabhu Hosakei was the resource person.

28. From 2nd to 6th February, 2017 Saree Draping, Hair Style, Ramp Walk, Make-up, Nail Art, Mehendi and Tattoo Making Pot Painting Competitions were conducted.
29. A talk on “Career Opportunities for Commerce Graduates in Banking Sector” was conducted on 3rd February 2017. Sri. G. M. Bulbule, Bulbule Career Academy, Dharwad was the resource person.
30. The Valedictory function of the Debate Union was organized on 7th February 2017 Dr. David Shakoor was the Chief Guest.
31. Under the banner of NSS and RRC Essay Writing competition on “Role of Youth in Preventing AIDS” “ಏಡ್ಸ್ ತಡೆಗಟ್ಟುವಲ್ಲಿ ಯುವಕರ ಪಾತ್ರ” on 8th February 2017 and Poster Making competition on “Importance of Blood Donation” “ರಕ್ತದಾನದ ಮಹತ್ವ” on 9th February 2017.
32. On 10th February 2017 a Talk on “Career Opportunities for Commerce Graduates” was conducted. Mr. Sandeep Kumar and Mr. Kiran Kumar from Jain College, Hubli were the resource persons.
33. On 11th February 2017 “AIDS Awareness Programme was arranged at 9:00. Sri. S.V. Patil, District Supervisor, AIDS Control Unit, District AIDS Prevention and Control Unit (DAPCU), Dharwad was the Chief Guest.
34. State Level Commerce Fest “TITIKSHA – 2017” on 3rd and 4th March 2017 conducted by B.Com Students and Faculty and Staff.
35. On 3rd March 2017 Campus Recruitment was held at Chetana Business School, Hubli organized by TCS. Nearly 125 students participated and 8 students got selected in TCS.
36. On the occasion of ‘International Women’s Day’, a special talk on ‘Health Awareness and Beauty Tips’ was organized on 8th March, 2017. Dr. Gouri B., Skin Specialist and Cosmetologist, Dharwad was the chief guest.
37. On 9th March 2017 NSS Volunteers participated in “Street Play” organized by SADHANA on account of International Women’s Day.
38. On 10th March 2017 a workshop on “Income Tax” was conducted for all the faculty and staff in collaboration with Exide Life Insurance Company, Dharwad Branch.
39. On 10th March 2017 a special programme was conducted by BCA Section of our college “ASHAKIRANA – A RAY OF HOPE” for the differently challenged students of Mamata School, Dharwad.
40. Under the banner of Eco Club a workshop was conducted on “Organic Terrace Gardening and Composting” on 15th March 2017 at 10:00am. Mrs. Varsha Samuel Rajkumar was the resource person.
41. Valediction of NSS Activities – 2016-17 was organized on 3rd April 2017 in college auditorium. Dr. L.T. Nayak, KUD NSS Programme Co-ordinator was the Chief Guest. Shri. Basanagouda N. Patil and Basanagouda R. Patil, village elders of Jogellapur were the Guests.
42. On 6th and 7th April 2017 Campus Recruitment was held at IBMR College, Hubli. 98 students participated in this programme.
43. Computer System’s Hardware Exhibition was organized on 6th April 2017.
44. On 11th April 2017 Career Orientation Programme for final year students was held in our college. Prof. Vaman Nagnur from Chetan Business School, Hubli was the resource person.
45. On 11th April 2017 “Swachh Bharath Abhiyan” was held. A team from Hubli-Dharwad Municipal Corporation showed Documentary and created awareness among the students regarding cleanliness.

46. On 13th April 2017 a special programme on the topic “Impact of Demonetization on Indian Economy” was organised. Dr. R R Biradar, Professor, Department of Economics, Karnatak University, Dharwad was the Resource Person.
47. Annual Sports meet was held at R.N Shetty Stadium.
48. Netravati R. Ronad participated in International Atya-Patya in International held at Bhutan and secured 1st place.
49. Our students won Runners Up in Youth Festival organised by Karnatak University, Dharwad.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<u>Annexure (1) is enclosed</u>	<u>Annexure (1) is enclosed</u>

* Academic Calendar of the year as **Annexure 2**.

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Principal sends Annual Reports of various activities of Departments and Institution to the Management. The IQAC holds the meeting periodically and whenever necessary to review college activities and make appropriate suggestions. Information collected from all stakeholders including management representative is reported to the management to review various activities of the institution.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG		01		
UG	1+1	-	-	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02	01		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : As per University Syllabi

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

* Please find analysis of the feedback of students in the Annexure 3

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The Board of Studies of Commerce Revised the B.Com Syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- NIL -

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	05	03	-	-

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	NIL	03	01	NIL	NIL	NIL	02	08	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

09	03	11
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	02
Presented papers	01	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Learning through Group Discussions and Case Study.
- Learning through interaction with Senior Students/Alumnae.
- Learning through Video Conferencing.

2.7 Total No. of actual teaching days during this academic year

194 Days (94 + 100)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

-		
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

74%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com I Sem II Sem	253	60.86	22.52	3.5	-	-
	247	69.63	17.40	2.02	-	-
B.Com III Sem IV Sem	256	71.48	18.75	3.5	-	-
	252	71.03	15.87	1.5	-	-
B.Com V Sem VI Sem	249	85.14	12.44	0.40	0.40	-
	249	71.48	16.06	1.60	-	-
BCA I Sem II Sem	35	42.85	25.71	8.57	-	-
	30	43.33	26.66	10	-	-
BCA III Sem IV Sem	27	44.44	18.51	7.4	-	-
	25	36	12	24	-	-
BCA V Sem VI Sem	18	55.55	33.33	-	-	-
	16	43.75	43.75	1.60	-	-
M.Com I Sem II Sem	31	-	74.19	16.12	-	-
	27	-	70.37	22.22	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- As per University Norms, the syllabus is formulated and teaching plans are prepared for every semester (Conspectus).
- Self-evaluation of the teachers is enabled through the prescribed format designed by the institution.
- Evaluation of teaching performance of the teachers done twice in a year on 'Ten-point scale'. After the analysis the strengths and weaknesses are made known to the teachers.
- Feedback is collected from the outgoing students i.e. from final year students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	--
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	06	NIL	04
Technical Staff	01	01	NIL	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Deputing faculty to various conferences, workshops and upgrading teachers in the recent developments in the given field.
2. Provisions for easy accessibility to internet.
3. Encouraging faculty to contributing articles to journals – national and international.
4. Encourage teachers to undertake Minor Projects (UGC Financed)

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	-	-	-
Outlay in Rs. Lakhs	5,75,000/-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	03	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--

Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	01	--	--	--	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. On 10th March 2017 a special programme was conducted by BCA Section of our college “ASHAKIRANA – A RAY OF HOPE” for the differently challenged students of Mamata School, Dharwad.
2. Students and members of the faculty participated in Jatha held for protest of the murder of Late. M.M. Kalburgi.
3. On 1st December 2016 NSS volunteers participated in Jatha on account of World AID’s Day.
4. On 15th August, 2016 Blood Donation Camp was jointly organized by YRCW, NSS and RRC in collaboration with KIMS, Hubli. Nearly 200 students participated and blood grouping was done and 30 units of blood were donated.
5. Under the banner of YRCW, NSS and RRC Health Awareness and Hygiene Programme was conducted on 7th December 2016. Shri. L. S. Ambali, Dist. Health Education Officer, Dharwad was the resource person.
6. Under the banner of YRCW, NSS and RRC Free Domestic Animal Check-up Camp was conducted on 8th December 2016. Dr. Manjunath Gaddi and his team rendered services.
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9. On 25th January 2017 Dental Health Check up programme was organized for our students. Dr. Avinash Doddamani and team were the resource persons.
10. On 25th January 2017 National Voter’s Day was celebrated and the “Pledge to vote” was led by our Principal Dr. K.D. Dhawale.
11. On 11th April 2017 “Swachh Bharath Abhiyan” was held. A team from Hubli-Dharwad Municipal Corporation showed Documentary and created awareness among the students regarding cleanliness.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities: Built up area 11142 Sq. Mtrs.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13449.81sq. mtr	--		
Class rooms	8412.18sq. mtr	*483 sq. Ft.		*
Laboratories	1361 sq. Ft.	--	UGC	4,50,000/-
Seminar Halls	*2400 sq. Ft.	--	Management UGC	*4,90,112/- *6,50,000/-
No. of important equipments purchased (1-0 lakh) during the current year.	08	--		
Value of the equipment purchased during the year (Rs. in Lakhs)	3,61,280/-			3,61,280/-
Others	--	--	--	--

4.2 Computerization of administration and library

1. Library is partially computerised.
2. Payment of staff (Permanent) is paid through HRMs.
3. Admission process is partially computerised.
4. Data of various scholarship beneficiaries are maintained.
5. Scholarship applications are sent online.
6. Amount disbursement of scholarship is done through e-banking.
7. Verification of marks card done through e-mail.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24199	26,99,010/-	490	1,58,731/-	24,689	28,57,741/-
Reference Books	628	1,47,875/-	--	--	628	1,47,875/-
e-Books	1000	5,000/- (N-List)	--	--	1000	5,000/- (N-List)
Journals	41	55,698/-	13	24,000/-	54	79,698/-
e-Journals	800	5,000/- (N-List)	--	--	800	5,000/- (N-List)
Digital Database	--	--	--	--	--	--
CD & Video	810	3,639/-	14	--	824	3,639/-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	86	63	19	09	--	06	06	01
Added	--	--	--	--	--	--	--	--
Total	86	63	19	09	--	06	06	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. One day Workshop on “Tools In Use For Website Development” was held on 10th September 2016. Mr. Sujoy Dev, CEO, DotDev Technologies, Hubli, was the resource person.
2. One week Add On Course on “Nudi (Kannada Key Board Typing)” was held on 16th January 2017. Smt. Stella Paul and Smt. Rita Mirajkar were the Resource Persons.
3. Computer System’s Hardware Exhibition was organized on 6th Apr 2017.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,74,334/-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	1,41,354/-
Total :	3,15,688/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC conducts Induction programme.
- It sends notice regarding the availability of various services like sports, library, computer, activities of the association, scholarships, career guidance etc.

5.2 Efforts made by the institution for tracking the progression

- Keeps the database of students.
- Keeps the progressive records of the students.

5.3 (a) Total Number of students (B.Com + BCA)

UG	PG	Ph. D.	Others
845(765+80)	34		

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	432	49.15%		447	50.85%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
200	92	34	513	07	846	190	101	39	549	08	879

Demand ratio 934 Applications

Dropout % 2.74

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	01	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

1. Investors Education Programme was conducted in association with Bombay Stock Exchange (BSE) on 12th August 2016. Mr. P. G. Shekar, Retd. Canara Bank Manager was the resource person.
2. An Orientation Programme on “How to prepare for Company Secretary (CS) Programme was conducted on 22nd August 2016 for B.Com Students. Miss Disha Deshpande Alumni of our college was the resource person.
3. Separate counseling for both boys and girls was arranged on 20th January 2017 in collaboration with Family Planning Association of India.
4. A talk on “Career Opportunities for Commerce Graduates in Banking Sector” was conducted on 3rd February 2017. Sri. G. M. Bulbule, Bulbule Career Academy, Dharwad was the resource person.
5. On 10th February 2017 a Talk on “Career Opportunities for Commerce Graduates” was conducted. Mr. Sandeep Kumar and Mr. Kiran Kumar from Jain College, Hubli were the resource persons.
6. On 3rd March 2017 Campus Recruitment was held at Chetana Business School, Hubli organized by TCS. Nearly 125 students participated and 8 students got selected in TCS.
7. On 6th and 7th April 2017 Campus Recruitment was held at IBMR College, Hubli. 98 students participated in this programme.
8. On 11th April 2017 Career Orientation Programme for final year students was held in our college. Prof. Vaman Nagnur from Chetan Business School, Hubli was the resource person.

No. of students benefitted

480

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	10 Students

5.8 Details of gender sensitization programmes

- Lectures are arranged on care of girl child, dowry, women education, women empowerment, health and hygiene, counselling etc.
- The Ladies Association of our college chalk out very apt programmes for the girl students.
- Counselling classes are arranged by the college and trained lady counsellors from Family Planning Association of India, Dharwad, were invited regularly to counsel our girl students. They discuss the problems faced by girl students and provide remedial measures to their problems.
- A special counselling and special lectures also have been arranged for NSS Volunteers during Annual Camp.
- Programme on “Health and Hygiene”.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	National level	International level
03	01	01

No. of students participated in cultural events

State/ University level	National level	International level
55	01	NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	National level	International level
--	--	--

Cultural: State/ University level	National level	International level
--	--	--

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	27	23,004/-
Financial support from government	676	12,46,391/-
Financial support from other sources	10	22,476/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level	National level	International level
--	--	--

Exhibition: State/ University level	National level	International level
--	--	--

5.12 No. of social initiatives undertaken by the students	08
---	----

5.13 Major grievances of students (if any) redressed:

1. Few more computers added to computer lab.
2. Few more Text Books were added to cater to the need of new syllabi.
3. Additional Drinking water filter machines were added.
4. Extra hours for indoor games provided.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: We intend to produce intellectually well-trained, morally upright, socially committed, spiritually inspired men and women for the nation in the contemporary scenario.

Mission: To achieve the vision through an orchestrated, institutionalised, and synergized institution process, pooling the resources – human and otherwise of all the stakeholders concerned.

6.2 Does the Institution has a management Information System

Principal sends Annual Reports of various activities of Departments and Institution to the Management. College has an Internal Quality Assurance Cell (IQAC) wherein the principal is the Ex-Officio. The IQAC holds the meeting periodically and whenever necessary to review college activities and make appropriate suggestions. Information collected from all stakeholders including management representative is reported to the management to review various activities of the institution. The feedback is obtained from parents and eminent educationists who are invited to address our students and are kept open for inspection.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Academic Calendar is chalked out in the beginning of the year and made known to the students through handbook.
- Grievances Redressal Cell functioning effectively.
- Students counselling cell working effectively.
- Academic monitoring by the Principal – Department Meetings, Verification of Attendance Registers, Diaries, Conspectus etc.

Other Responsibilities Undertaken:-

- Sports activities are being conducted regularly.
- Our college is chosen for conducting IAS/UPSE/KPSC/IBPS Examinations.
- Cultural activities are being conducted regularly.

6.3.2 Teaching and Learning

- Institution is committed to providing qualified, devoted and experienced faculty for effective, efficient transaction of teaching and learning process.
- Management has provided basic infrastructure, adequate and spacious class rooms, computer laboratory, library and other learning resources.
- Our college has adopted effective teaching and learning system through audio-visual aids, LCD, OHPs, and other teaching aids.
- Induction Programme was conducted for the first year students in order to provide the information regarding course, semester examination, internal tests, facilities available in the college like library, laboratory, sports, cultural associations, scholarships, career guidance, higher studies competitive examinations, placement services etc.
- Teachers prepare semester-wise teaching plans i.e. conspectus in a designed format by the college.
- The team of Debaters and Elocutionists were made to have regular debates and group discussions. The students were deputed to various colleges and institutions of Hubli-Dharwad and other cities of Karnataka to take part in the workshops, seminars, essay, quiz, debate and elocution competitions.
- On 6th April, 2017 Computer Hardware Exhibition was conducted for both B.Com. and BCA students.

6.3.3 Examination and Evaluation

- Tests and examinations are regularly conducted as per the calendar of events.
- Sufficient time was spent to discuss shortcoming in the answer scripts.
- Error analysis and analysis of performance of the students is done soon after the tests.
- Evaluation of teaching performance of the teachers done twice in a year on 'Ten-point scale'. After the analysis the strengths and weaknesses are made known to the teachers.
- Self-evaluation of the teachers is enabled through the prescribed format designed by the institution.
- Feedback is collected from the outgoing students i.e. from final year students.
- Feedback is also collected from the parents and alumnae.
- Our students have maintained excellent academic performance during this year also. **Miss. Soudamini Nagaraj secured 10th Rank to the Karnatak University, Miss. Rajeshwari Hugar bagged Rao Bahadur K.R. Walvekar Gold Medal and Miss. Bharati Naikar the Syndicate Bank Goden Jubilee Cash Prize for securing highest marks in Advanced Banking and Insurance at B.Com. III Examination April/May, 2016.**
- 103 students of our college have secured 100/100 marks in Cost Account, Financial Management, Corporate Accounting, Business Statistics, Commercial Arithmetic, Computer Application, Principles of Financial Management, Income Tax, Business Law, Business Environment, Bank Management, Principles of Management Accounting, Principles of Insurance, Principles of Marketing, Financial Accounting, Business Mathematics.
- 08 students of our college passed CPT Exam.
- 04 students of our college passed IPCC
- 03 student of our college passed CS Foundation Course.
- 01 student of our college passed CS Executive Examination.

6.3.4 Research and Development

- Faculty development is a regular and continuous programme. The needs of the faculty developments are assessed on the basis of self evaluation report and feedback from the students, self motivation by staff and also the statutory norms of UGC/Government.

For ensuring the professional development of the faculty the college has undertaken the following measures:

- The members of the staff are deputed to undergo Orientation and Refresher Courses on need basis.
- On rotation basis, the faculties were deputed to attend the workshops / seminars / conferences etc.
- The faculty members are deputed to undergo training and skill enhancement programmes etc. organised by the colleges, university.
- The faculty members are also deputed for higher/advance studies namely M.Phil., Ph.D. under Faculty Improvement Programme based on rules and regulations of UGC. However, the college has policy to encourage individual staff members to undergo such advanced studies under Non-FIP Schemes also.
- Staff members are encouraged and motivated to publish the articles in the reputed and well-known Journals.
- Appreciation is made by the Principal to the staff whose performance is worthy.
- Staff members are motivated and encouraged to participate and present the papers in workshop, seminars and conferences.
- Faculty members are also motivated to apply for UGC Sponsored Major and Minor Research Projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

- College library is well equipped and partially computerised.

The description of the library is as under;

- The carpet area of library is 1447.50 sq. Feet.
- Total number of books in the library 24,610 – existing 24167 and newly added 443. Total number of 35 Journals 12 News Papers are kept in our library

Additional facilities available at library:

- Internet facility, UGC Book Bank, NSS Book Bank etc.
- A set of books is given to the students scoring 75% and above, physically disabled students, SC/ST/OBC students and University Blues.
- A set of books is given to the Meritorious students scoring 85% and above in the Previous Examination.
- Additional books facility is also given to the NSS Volunteers through NSS Book Bank.
- Career section, display of new arrivals, competitive books section etc. are made available for the students.
- Rs. 1,35,199/- has been spent towards the purchase of text and reference books, newspapers, magazines, journals, e-books and e-journals.

Computer Laboratory:

- We have well equipped computer laboratory with 66 computers.
- Our computer Laboratory is further upgraded with 03 more computers.
- It is kept open during the vacation also to facilitate students.
- Internet facility is provided to the students and also to the staff.

Physical Infrastructure:

- College is located in heart of the city having the campus area of 03 acres with a plot area of 13,449.81 sq. mtrs.
- We have well furnished class rooms, well equipped library, laboratories, ladies room, common staff room, separate cabins for HODs, Lady Staff, sports room, NSS Office, Administrative office, Gym and Auditorium.

ICT:

- Teaching Aids like LCD, OHP, Projector etc.
- Major classrooms are provided with LCD Projector and Public Addressing Systems.
- Common facilities like well equipped Gym Hall, Playground, Auditorium.

Other Facilities:

- Safe Drinking Water, Indoor Games, Medical and First Aid.
- Provision is made for additional toilet facilities for both boys and girls.
- Hostel facilities for boys and girls are provided by the management.

Additional Infrastructural Facilities:

Particulars	Amount
Desktop, Printer, Logic Mount Kit, Projector etc.	62,272.00
Laptops	1,12,062.00
Legal Software Licence	1,41,354.00
Total Amount	3,15,688.00

6.3.6 Human Resource Management

Teaching: Performance assessment of the faculty members is done through obtaining feedback from the students and also from self appraisal method, work diary, conspectus. Further these reports are evaluated by the HODs and Principal. The Principal gives detailed information about performance assessment to IQAC.

Non-Teaching: The office work is distributed and assigned to office staff and menial staff. The work is monitored by Office Superintendent (In-charge) and Principal and feedback is obtained and necessary actions will be taken on the basis of feedback to improve the quality.

6.3.7 Faculty and Staff recruitment

The management is fully responsible for recruitment and detainment of faculty. The Head of the Institution provides necessary and useful information to the management whenever vacancies arise. The appointment of faculty is made by the BMHEC's Management as per the norms laid down by the Government of Karnataka, UGC and University.

The teaching workload is distributed among the regular and full time faculty appointed by the Management. In case there is any workload arises, part time/guest faculty will be appointed by the Head of the Institution under the intimation and permission from the Management.

In the case of appointment of full time faculty supported by Management, the process of centralised interview is followed. But in the case of temporary appointments, the selection is done by local committee consisting of Management Representatives, Principal and Heads of the Department.

6.3.8 Industry Interaction / Collaboration

Students are taken to industry to expose them to the functioning of industries for firsthand experience.

6.3.9 Admission of Students

Admissions of B.Com students are done as per the guidelines given by the Government. Selections of the students are done on the basis of their Merit. The cut-off percentage of marks of merit list is 79.14%

Total Number Admitted:

GM – 35 SC – 40 ST – 14 Others – 171

6.4 Welfare schemes for

Teaching:

- Newly appointed faculty are deputed to Orientation Programme and Refresher Course to achieve Academic Excellence and Teaching in the respective subjects.
- The faculties are deputed to attend Conferences, Seminars, Workshops, with the financial assistance every year.
- Promotion is given to the staff whenever they are eligible. The institution encourages for the Research Projects i.e. Major and Minor Project and also for publications in Reputed Journals.
- Honouring the staff for their meritorious achievements.
- The college has an employee's Co-operative Credit Society. This provides financial assistance to the staff.
- Staff members are encouraged to undertake research under Faculty Improvement Programme.

Non-Teaching:

- Promotion is given to the non-teaching staff whenever they are eligible.
- Non-teaching staff members are also deputed to the training courses organised by the different colleges.

Students:

- A set of books is issued to the students who score 85% and above.
- A set of books will be issued to the SC/ST/Physically Handicapped Students/University Blues/State Level Players/Outstanding Sportsman.
- The highest scorer is felicitated in valedictory function of the college and his/her name will be written on the 'Roll of Honour' board of the college and also top scorer will be given Cash Prize.
- To encourage the meritorious students, Alumni Association of our college also award cash prizes.
- Necessary support is given to the students in getting placed in reputed companies through career guidance and placement cell.
- Academic Excellence Award is given to highest scorer in B.Com and BCA Courses.
- Medical check up facility is arranged regularly.
- Various scholarships are given to poor/meritorious/SC/ST/Physically Disabled/OBC etc.
- Special coaching is provided to prepare our students to face competitive examinations.
- Arrangement is made to provide the facility of concessional bus pass.
- 44 poor students of our college have been distributed one set free College Uniform.
- Financial support is extended by our staff members to those students who are unable to pay fees.

6.5 Total corpus fund generated

- Our institution does not receive any donations/gifts for the college maintenance.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC	Yes	Principal and Management
Administrative	Yes	LIC	Yes	Principal and Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The university has introduced semester system.
- The OMR sheets are used for testing subjects like Indian Constitution, Environmental Studies etc.
- The whole process of examination (i.e. application form, candidate list, results) is carried out through website.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Encouraging to go in for autonomy.
- Educating the Heads of the Institutions the advantages of getting autonomous status.

6.11 Activities and support from the Alumni Association

- Every year Alumni Association felicitates outstanding students for their academic and non-academic achievements.
- It provides cash award to the Meritorious students of B.Com I, II and III year regularly.
- It also felicitates Champion of Annual Sports Meet by giving cash award.
- It is offering expertise in career guidance programmes especially to students pursuing CA CS and other courses.
- Alumnae of our college, Sri. P.M. Mudigoudar, Sri. Subhas Patil Leading Chartered Accountants of Dharwad, regularly guiding our students who are interested in pursuing CA, CS, CWA Courses.
- Sri. Basavaraj Bikkannavar is the working President of Alumni Association of our college. He is also the former Syndicate Member of Karnatak University Dharwad., who has been rendering his services in academic and non academic matters.

6.12 Activities and support from the Parent – Teacher Association

- Conduct awareness programmes related to careers like CA, CPT etc.
- Training being offered for sports, cultural activities.
- Special lectures by some parents.

6.13 Development programmes for support staff

- Facilitates for interaction with experienced staff from other colleges.
- Orientation by Software Engineers regarding use of technology.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of solar energy.
- Providing Tender Coconut to Guests instead of cold drinks.
- Using more wooden furniture than metal / plastic material.
- Ban on using polythene bags in college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Counselling for students (boys and girls) in joint collaboration with Family Planning Association of India.
- General Assembly each day before the start of classes.
- “Back to the Basics” a special talk on Organic Kitchen Gardening and Composting with pictorial presentation as a part Eco Club activity.
- Health Awareness Week celebrated.
- Dental Health Awareness and Free Dental check -up.
- Blood Donation camp along with Blood grouping.
- Various talks on Career choice arranged by Career Guidance Cell.
- Remedial classes for low performers.
- Gender audit conducted.
- Gender Sensitisation programs for girl students.
- Titiksha2k16, a State Level Commerce Fest organised by our student in collaboration with our Alumni association.
- Special talk on "**Impact of Demonetisation on Indian Economy**" under the banner of Commerce and Planning Forum
- Special talk on “Consumer Protection” under the aegis of Legal Aid Club.
- A two day health Symposium for our girl students
- Special Programme on AIDS awareness for both students and faculty
- Workshop on “Tools in Use for Website Development” was conducted for both B.Com and BCA students.
- One week Add on Course on Nudi –Kannada Keyboard Typing Skills.
- Computer Hardware Exhibition
- A short story writing competition organised by the Language Forum in Kannada, English, Hindi and Sanskrit.
- Introspect-I, an interactive program on Human values
- 21 days Add on course on Web site
- A One Day inter-Collegiate Workshop on “Cinematic and Filmmaking”.
- Aashakirana- a daylong interaction program with Intellectually Challenged children.
- Introspect- II, an interactive program on Civic sense
- Basic English Grammar classes .
- Inauguration of M.Com PG section by our beloved Bishop Rt. Rev Ravikumar Niranjana, Bishop, KND and President Basel Mission Higher Education Centre on 13th August 2016.
- “Udaan- Take Off”, induction program for M.Com students
- Profiling of M.Com students revealed various skill development programs to be chalked out.
- Product Launch – to assess entrepreneurial ability, marketing skills and strategic management skills
- Moon light dinner for M.Com students.
- Study tour and Quiz

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- Infrastructural facilities enhanced.
- Remedial coaching conducted for poor performers after first internal test in English and all core subjects.
- Common Proficiency Test classes conducted for interested student from not only our college but other colleges too.
- CSI News Bulletin documenting all events and activities of the college published on regular basis.
- Various talks and seminars conducted under the auspices of Career Guidance and Placement Cell with more emphasis on Final year students.
- As per the MoU with Family Planning Association of India, regular counselling conducted for boys and girls separately.
- Various community services and extension activities conducted throughout the year. i) Cleaning and maintenance of Rev. Dr. Ferdinand Kittel's Statue ii) Cleaning and maintenance of the churchyard, the final resting place of many German missionaries who laid the foundation to our institutions; iii) Budget Analysis
- Gender Auditing conducted. Various programs like Health Awareness programmes; Special amenities for the ladies room.
- Special Environment Awareness talks, beautification and maintenance of the garden, tree plantation in our NSS adopted village; plastic free environment.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Aashakirana - A Ray of Hope. (Details in *annexure 4*)
- Budget Analysis for Students and Public. (Details in *annexure 5*)

7.4 Contribution to environmental awareness / protection

- Participating in awareness rallies.
- Special awareness talk on "Protection of Environment" as a part of Eco Club.
- Beautification of college garden with lawn and potted plants
- Solar panel capacity enhanced to light up ground floor.
- Tree plantation and School Campus cleanliness in adopted village Jogyellapur

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Academic Excellence:

- Soudhamini Nagraj secured X rank at B.Com III year examination of Karnatak University.
- Rajeshwari Hugar won the Rao Bahadur Walvekar Gold Medal for Banking and Finance.
- Ms. Bharati Naikar awarded the Syndicate Bank Golden Jubilee cash prize.
- Passing percentage of B.Com Final Year during 2016-2017 is 97.22% with 216 distinction holders.
- 68 students secured 100/100 marks in various subjects viz., Financial Accounting, Business Environment, Statistics, Commercial Arithmetic, Corporate Accounting, Management Accounting, Computer Application, Cost Accounting, Auditing, Bank Management and Income Tax.
- Aishwarya Yardi has scored 100/100 in Three subjects
- 06 students have cleared CPT, 06 students have cleared CA, 02 IPCC and one student has passed C.S. Foundation.

2. Co-curricular Excellence

- NSS - Miss Rukmini D participated in the State Republic Day Parade at Bangalore.
- NCC.

3. Extra-curricular Excellence

- Bagged the Runners Up trophy at the Inter-Collegiate Zonal Youth Festival.
- 06- I prize, 04-II prize and 06-III prize
- Our students presented Folk dance at Inter Zonal level.
- Our student, Anupama Pawar, represented our University at the National Level in Rangoli.
- Many students have bagged prizes at Debate, Elocution and Quiz competitions held throughout the year in various colleges.
- 03University Blues-01 in Basket Ball, 01Swimming, 01 in Badminton
- Netrvati Ronad represented India at the Third South Asian Atya-patya Championship at Phuensosholing, Bhutan.

4. It is to be noted that the furniture and equipments worth **Rs. 3,15,688.00/-** has been purchased by the college to provide Additional Facilities to the students.
college to provide Additional Facilities to the students.

8. Plans of institution for next year

1. To enhance infrastructural facilities.
2. Profiling of students.
3. Cumulative records of students to be maintained.
4. To provide remedial coaching to the academically weaker students.
5. To continue the Common Proficiency Test (CPT) coaching classes.
6. To conduct workshop for skill enhancement.
7. To organise National Seminar/Conference/Workshop.
8. To continue the publication of Bi-Monthly CSI-News Bulletin.
9. To revitalize the Career Guidance and Placement Cell Activities.
10. To enhance ICT facilities, conduct workshops.
11. To enhance Legal Aid Club activities.
12. To continue the counselling cell for both boys and girls and one to one counselling.
13. To provide training on practical accounting skills.
14. Community services and extension activities.
15. Awareness programmes and workshops for girl students.
16. To conduct Green Auditing.
17. Eco-concern activity.
18. Enhance student's amenities.
19. To conduct Health Awareness week.
20. Regular workshops and talks on Human Values.

Name: Dr. C.H. Patil

Name: Dr. K.D. Dhawale

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure 1
IQAC ANNUAL PROGRAMME FOR THE YEAR
2016-17

Establishment of IQAC	:	10 th December, 2006
Co-ordinator	:	Prof. (Smt.) Manasa C. T.
Principal	:	Dr. K.D. Dhawale
Members	:	Prof. C.M. Kotturshettar Dr. S.N. Hanchinmani Dr. I.S. Malekar Prof. B.F. Gamanagatti
Alumni	:	Sri. Basavaraj Bikkannavar Sri. Vinay Hebbal Sri. P.M. Mudigoudar Sri. Subhas Patil Prof. V.V. Patil Prof. B.S. Patil Prof. C.V. Koppad Mr. Prabhu Shirur
Students	:	Miss. Aishwarya Yardi Miss. Pavitra Angadi Mr. Mehaboob Chalyal Mr. Rudrappa Y Byahatti Miss. Deepa Tarli Miss. Tahreem Jamadar Mr. Rohan Savant Mr. Nishant Noronha
Faculty	:	Prof. (Smt.) R.B. Sakkari Dr. C.H. Patil Dr. S.V. Hegadal Prof. B.V. Kapparashetty Dr. G.V. Kokkalki Dr. G.M. Hugar Sri. S.R. Williams Sri. Suresh Maben Prof. (Smt.) S.R. Haliyal
Administrative Staff	:	Sri. S.J. Dandin Smt. L.R. Soans
Technical Staff	:	Smt. J.P. Goni
Management Representatives	:	Prof. J.S. Kuri
External Experts	:	Prof. C.R. Karisiddappa
Stakeholder	:	Dr. S. Araganji
Industrialists	:	Sri. Mahesh Bellad
Community Representative	:	Rev. S.S. Sakkari

CALENDAR OF ACTIVITIES OF IQAC PROPOSED FOR THE ACADEMIC YEAR 2016-17:

1. To enhance infrastructural facilities.
2. To provide remedial coaching to the academically weaker students.
3. To continue the Common Proficiency Test (CPT) coaching classes.
4. To organise National Seminar/Conference/Workshop.
5. To continue the publication of Bi-Monthly CSI-News Bulletin.
6. To seek grants from UGC for conducting career oriented course and certificate course.
7. To revitalize the Career Guidance and Placement Cell Activities.
8. To enhance ICT facilities.
9. To continue the counselling cell for both boys and girls.
10. To provide training on practical accounting skills.
11. To create awareness about ecological concern among students.

PROGRAMMES CONDUCTED DURING THE ACADEMIC YEAR 2016-17AS PER THE IQAC COMMITTEE PROPOSALS:-

1. On 18th and 19th July 2016 in collaboration with Youth Red Cross Wing, Ladies Association conducted 'Health Symposium' to create health awareness among students.
2. Intra-collegiate cultural competitions was conducted on 21st and 22nd July 2016.
3. On 25th July, 2016 inauguration of NSS activities for the academic year 2016-17 was organized with Orientation Programme. Dr. C.H. Patil and Dr. S.V. Hegadal were the resource person.
4. Investors Education Programme was conducted in association with Bombay Stock Exchange (BSE) on 12th August 2016. Mr. P. G. Shekar, Retd. Canara Bank Manager was the resource person.
5. On 13th August 2016 Inauguration of P.G. Studies in Commerce (M.Com. Course) was organized. Rt. Rev. R.J. Niranjana, Bisop KND, President BMHEC and Shri. S.D. Bailey, Tustee were present on this occasion.
6. On 15th August, 2016 Blood Donation Camp was jointly organized by YRCW, NSS and RRC in collaboration with KIMS, Hubli. Nearly 200 students participated and blood grouping was done and 30 units of blood were donated.
7. An Orientation Programme on "How to prepare for Company Secretary (CS) Programme was conducted on 22nd August 2016 for B.Com Students. Miss Disha Deshpande Alumni of our college was the resource person.
8. On 1st September, 2016 Flower Arrangement and Flower Decoration competitions were conducted.
9. One day Workshop on "Tools In Use For Website Development" was held on 10th Sept 2016. Mr. Sujoy Dev, CEO, DotDev Technologies, Hubli, was the resource person.
10. Our students participated in Inter Collegiate First -Zone held at Karnatak College of Dharwad on 11th and 12th of November 2016.
11. On 1st December 2016 NSS volunteers participated in Jatha on account of World's AIDs Day and Celebrated World's AIDs Day.
12. NSS Annual Special Camp was organized from 5th to 11th December 2016 at our NSS adopted village Jogellapur.
13. Under the banner of YRCW, NSS and RRC Health Awareness and Hygiene Programme was conducted on 7th December 2016. Shri. L. S. Ambali, Dist. Health Education Officer, Dharwad was the resource person.
14. Under the banner of YRCW, NSS and RRC Free Domestic Animal Check-up Camp was conducted on 8th December 2016. Dr. Manjunath Gaddi and his team rendered services.

15. Under the banner of YRCW, NSS and RRC on 9th December 2016 “Youth and Health” programme was held. Sri. N.F.Madiwalar, FPAI, Dharwad provided awareness about health, AIDS and its impact.
16. Under the banner of YRCW, NSS and RRC Free Eye Check-up Camp was organized on 10th December 2016. Shri. Somashekar and his team from Vasan Eye Care rendered their service. Most of the villagers benefited out of this.
17. Zonal Level Youth Festival, held in KUD on 11th and 12th of December 2016. Our student Annupama Pawar got 1st prize in Rangoli and was nominated to National level zone.
18. “Swami Vivekananda Jayanthi” and “Yuva Sapthaha” was celebrated from 12th to 18th January, 2017. On 12th January 2017 participated in Rally, Essay Competition was conducted on 13th January 2017, Elocution and Patriotic Song Competition was conducted on 16th January 2017 and winners of these competitions were deputed to participate in District level Competition held at Government First Grade College, Dharwad and on 18th January, 2017 Participated in the Valedictory Function organized by Deputy Commissioner’s Office, Dharwad at Kalabhavan.
19. Miss. Rukmini D. Umachagi participated in State RD from 14th to 27th January, 2017 in Bengaluru.
20. One week Add On Course on “Nudi (Kannada Key Board Typing)” was held on 16th January 2017. Smt. Stella Paul and Smt. Rita Mirajkar were the Resource Persons.
21. Separate counselling for both boys and girls was arranged on 20th January 2017 in collaboration with Family Planning Association of India.
22. On 24th January 2017 Workshop on “Digital Banking” was organized. Sri. Trivikram Kamath, Branch Manager, SBM, Dharwad was the Chief Guest and Resource Person. Sri. Vivek Yeri, Staff SBM was also present.
23. On 25th January 2017 National Voter’s Day was celebrated and the “Pledge to vote” was led by our Principal Dr. K.D. Dhawale.
24. On 25th January 2017 Dental Health Check up programme was organized for our students. Dr. Avinash Doddamani and team were the resource persons.
25. Language Forum organised a “Story Writing Competition” for B.CA and B.Com students in four languages- Kannada, English, Hindi and Sanskrit on 25th January 2017 .
26. Late Praveen Mahajan Shetty Memorial Debate Competition was held on 27th January 2017 on the topic “Demonatization of Currency”.
27. On 30th January 2017 Legal Awareness programme was organized on “Consumer Protection Act”. Advocate Basavaprabhu Hosakei was the resource person.
28. From 2nd to 6th February, 2017 Saree Draping, Hair Style, Ramp Walk, Make-up, Nail Art, Mehendi and Tattoo Making Pot Painting Competitions were conducted.
29. A talk on “Career Opportunities for Commerce Graduates in Banking Sector” was conducted on 3rd February 2017. Sri. G. M. Bulbule, Bulbule Career Academy, Dharwad was the resource person.
30. The Valedictory function of the Debate Union was organized on 7th February 2017 Dr. David Shakoor was the Chief Guest.
31. Under the banner of NSS and RRC Essay Writing competition on “Role of Youth in Preventing AIDS” “ಏಡ್ ತಡೆಗಟ್ಟುವಲ್ಲಿ ಯುವಕರ ಪಾತ್ರ” on 8th February 2017 and Poster Making competition on “Importance of Blood Donation” “ರಕ್ತದಾನದ ಮಹತ್ವ” on 9th February 2017.
32. On 10th February 2017 a Talk on “Career Opportunities for Commerce Graduates” was conducted. Mr. Sandeep Kumar and Mr. Kiran Kumar from Jain College, Hubli were the resource persons.

33. On 11th February 2017 “AIDS Awareness Programme was arranged at 9:00. Sri. S.V. Patil, District Supervisor, AIDS Control Unit, District AIDS Prevention and Control Unit (DAPCU), Dharwad was the Chief Guest.
34. State Level Commerce Fest “TITIKSHA – 2017” on 3rd and 4th March 2017 conducted by B.Com Students and Faculty and Staff.
35. On 3rd March 2017 Campus Recruitment was held at Chetana Business School, Hubli organized by TCS. Nearly 125 students participated and 8 students got selected in TCS.
36. On the occasion of ‘International Women’s Day’, a special talk on ‘Health Awareness and Beauty Tips’ was organized on 8th March, 2017. Dr. Gouri B., Skin Specialist and Cosmetologist, Dharwad was the chief guest.
37. On 9th March 2017 NSS Volunteers participated in “Street Play” organized by SADHANA on account of International Women’s Day.
38. On 10th March 2017 a workshop on “Income Tax” was conducted for all the faculty and staff in collaboration with Exide Life Insurance Company, Dharwad Branch.
39. On 10th March 2017 a special programme was conducted by BCA Section of our college “ASHAKIRANA – A RAY OF HOPE” for the differently challenged students of Mamata School, Dharwad.
40. Under the banner of Eco Club a workshop was conducted on “Organic Terrace Gardening and Composting” on 15th March 2017 at 10:00am. Mrs. Varsha Samuel Rajkumar was the resource person.
41. Valediction of NSS Activities – 2016-17 was organized on 3rd April 2017 in college auditorium. Dr. L.T. Nayak, KUD NSS Programme Co-ordinator was the Chief Guest. Shri. Basanagouda N. Patil and Basanagouda R. Patil, village elders of Jogellapur were the Guests.
42. On 6th and 7th April 2017 Campus Recruitment was held at IBMR College, Hubli. 98 students participated in this programme.
43. Computer System’s Hardware Exhibition was organized on 6th April 2017.
44. On 11th April 2017 Career Orientation Programme for final year students was held in our college. Prof. Vaman Nagnur from Chetan Business School, Hubli was the resource person.
45. On 11th April 2017 “Swachh Bharath Abhiyan” was held. A team from Hubli-Dharwad Municipal Corporation showed Documentary and created awareness among the students regarding cleanliness.
46. On 13th April 2017 a special programme on the topic “Impact of Demonetization on Indian Economy” was organised. Dr. R R Biradar, Professor, Department of Economics, Karnatak University, Dharwad was the Resource Person.
47. Annual Sports meet was held at R.N Shetty Stadium.
48. Netravati R. Ronad participated in International Atya-Patya in International held at Bhutan and secured 1st place.
49. Our students won Runners Up in Youth Festival organised by Karnatak University, Dharwad.

Annexure 2
CSI COLLEGE OF COMMERCE, DHARWAD
CALENDAR OF EVENTS FOR THE YEAR 2016-2017

Month & Year	No. of Sundays and Holidays	Proposed Events / Activities	No. Of Days Available for Teaching
15 th to 30 th June 2016	--	- Admission / Roll Call / Time Table / Conspectus Writing	--
July 2016	Sundays – 05 Holiday – 01	- Faculty and Staff Meeting - Commencement of B.Com, BCA, I , III, V Sem Classes - Induction Programme - IQAC Meeting - Formation of SRC - World Population Day (11 th July) - Vanamahotsava	25Days
August 2016	Sundays – 04 Holiday – 01	- Inaugural Function (1 st Week) - 1 st Internal Test for I,III,V Sem (2 nd Week) - Independence Day - Blood Donation Camp - Sadbhavana Day (20 th August) - Sports selection - Ladies Association	26 Days
September 2016	Sundays – 04 Holidays – 03	- R.S. Bangera Memorial Elocution (1 st Week) - Youth Red Cross Wing programme - NSS day (24 th September) - 2 nd Internal Test for I,III,V Sem (4 th Week) - BCA workshop	23 Days
1 st to 28 th October 2016	Sundays – 04 Holidays – 04	- Gandhi Jayanthi - Association Activities - Planning Forum Programme	20 Days
29 th October to 20 th Dec 2016	--	- Mid Term vacation - Final Examination of I,III,V Sem - International AIDS Awareness Day - NSS Annual Camp	--
21 st to 31 st Dec 2016	Sundays – 01 Holiday – Nil	- Faculty and Staff Meeting - Commencement of B.Com, BCA, II, IV, VI Sem Classes	10 Days
January 2017	Sundays – 04 Holidays – 02	- IFS Activities - Music & Fine Arts Association programme - Praveen Mahajanshetty Memorial Debate - Ladies Association programme	25 Days
February 2017	Sundays – 04 Holiday – 01	- 1 st Internal Test for B.Com, BCA II/IV/VI Semester (2 nd Week) - Red Ribbon Club function - Youth Red Cross Wing programme - Annual Sports (4 th Week)	23 Days
March 2017	Sundays – 04 Holiday – 01	- Women's Day (8 th March) - 2 nd Internal Test for II,IV,VI Sem (4 th Week)	26Days

		- Health Awareness Week & Medical Check-up	
1 st to 20 th April 2017	Sundays – 03 Holiday – 01	- Valedictory Function	16 Days

Total Number of Working Days Available = 194 Days

Annexure 3

**CSI College of Commerce Dharwad
Analysis of responses of outgoing students for the year 2016-17**

Sl No	Item	Very Good	Good	Average	Poor	Very poor
1	Academic Content	54%	41%	5%		
2	Usefulness of teaching materials	45%	42%	12%	1%	
3	Usefulness of study groups in further learning	35%	43%	20%	2%	
4	Timeliness of practical work	35%	42%	20%	2%	1%
5	Giving and getting helpful feedback	40%	46%	13%	1%	
6	Fairness of evaluation	35%	45%	18%	2%	
7	Interaction with faculty	41%	40%	18%	1%	-
8	Interaction with administration	44%	30%	24%	1%	1%
9	Library facilities	36%	35%	25%	3%	1%
10	Computer facilities	45%	36%	15%	3%	1%
11	Recreational facilities	35%	35%	25%	3%	2%
12	Extra- curricular activities	38%	36%	18%	7%	1%

Annexure 4

Best Practice -I

1. Title of the Practice:

Aashakiran-A Ray of Hope -A day with the mentally challenged children

2. The Context:

This is the institutions way of giving back to the society. This practice came into effect as a part of social concern.

Keeping in mind the overall development of the student, and the never ending desire to mould them into good citizens, the college aims at not just academic, co-curricular, extra-curricular excellence but to be responsible and responsive to the society. Therefore ample scope and appropriate platform is provided to students to showcase their ability. Besides, students are encouraged to pick up managerial skills. In one such effort, the planning and execution of the Aaashakiran is complete responsibility of the students. There are faculty to guide them and set them on the right track.

3. Objectives of the Practice:

The main objective of the practice is to make students understand that they have an obligation to the society. They are made to understand and realise that they must learn to give back something to the society. Instill in them the confidence that they can organise and manage things on their own.

4. The Practice:

This one day event, the brain child of a group of students under the supervision of a co-coordinator planned and executed the whole programme.

Mamata School is a well known school that caters to the needs of specially abled children.

Our students send an invite to the principal, teachers and students of the school to spend one day in our college. The children accompanied by their teachers and parents arrive at the college at around 10 am and stay in the campus til 4 pm

The event begins with a short informal inauguration, followed by a variety of fun games where children of Mamata school participate. This is followed by a cultural program where these students put up a dance program. A short film documenting the children participating in the drawing competition held at their school, sponsored by our students, along their everyday activity of singing, dancing and learning is aired. Refreshments, lunch and take away gifts is provided. Prizes were given away to the winners in the fun games.

5. Evidence of Success:

The fact that the students have been conducting this event for more than three years. The college has every intention to make this an yearly event.

6. Problems Encountered and Resources required:

The event has to be planned in great detail, and requires much time and planning and commitment. Resource is needed for the conduct of event, to organise for the refreshment, food, drawing materials and fun games.

7. About the Institution:

Name of the institution: CSI College of Commerce, Dharwad.

Year of Accreditation: April 2016, CGPA-2.87; **B** Grade

E-mail: principal @csicc.in

Contact person for further details: Dr. K.D. Dhawale

Annexure 5

Best Practice -II

1. Title of the Practice:

Budget Analysis- of the Centre and the State

2. The Context:

This is the institutions way of giving back to the society. This practice came into effect as a part of social concern. The program which involves analysis and discussion is open to the public as well as our students. It has received accolades and continues to draw interested citizens. As a Commerce College we feel it a duty that we owe to the society.

3. Objectives of the Practice:

An integral practice of the institution has been in practice for a long time. Since ours is a commerce college, we extend our services to the public to make the Budget easy for common man to understand. Experts in the field are invited to clarify certain points and explain the finer details in a simplified manner.

4. The Practice:

The program begins with the live telecast of the Budget, both of the State and Centre in the library hall. After the viewing, a small formal program is organized. Experts in the subject give an in depth explanation of the budget presented. The program is a formal one following the set precincts. The program opens with the College prayer, followed by the introduction of the guests.

Each time, the main speaker invited is an authority on the subject. The expert presents his analysis before the august audience and the students. At times, the stage is shared by more than two experts. Their deliberation is followed by question time where students, or faculty or even members from the public may pose questions and this is followed by discussion.

Students are also given opportunity to share their views about the budget. The students are then asked to prepare a project of the same.

This practice is so part of the college activity that there is hardly any effort or constraint in its conduct. All the needed recourses are available in the College.

This healthy practice has gained wide publicity and the event is regularly highlighted in the local Dailies, and gets good media coverage.

5. Evidence of Success:

The program is a huge success both among the public and the students. The success is gauged from the positive feedback collected after the completion of the event. The feedback form which is designed for each program in the college is given to all the participants and collected at the end and analyzed. Through the years, the analysis shows this is a program well received and much appreciated. The fact that many of the local businessmen, alumni, general public attend the program is proof enough.

6. Problems Encountered and Resources required:

This best practice is so well ingrained in the very warp and woof of the institution, that no problem is encountered in its implementation. Resources required are minimal. The only expenses are towards bouquets and memento for the guests, and some snacks with tea.

7. About the Institution:

Name of the institution: CSI College of Commerce, Dharwad.

Year of Accreditation: April 2016, CGPA-2.87; **B** Grade

E-mail: principal @csicc.in

Contact person for further details: Dr. K.D. Dhawale

2016-17

Inaugural Function



Prof. B.R. Patil Jt. Director of Collegiate education is inaugurating the activities



Address by Dr. Kavita Mankani, KIMS Hubli during Blood Donation Camp



NSS Parade



A counsellor from FPAI, Dharwad addressing girl students



Hardware Exhibition



Dr. Gouri B, Cosmetologist and Skin Specialist addressing girl students



A team of LIC visit interacting with students



Dr. Avinash Doddamani Speaking on the occasion of Dental Check-up



Address by our Principal on the occasion of Talents Day